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All managers, coaches and officials of the Jupiter Tequesta Athletic Association will help all players to develop strong, healthy bodies and minds; the highest type of sportsmanship; understanding and respect for the rules; courage in defeat, modesty in victory; themselves into becoming good citizens.

Preamble

This Policy Manual and League Rule Book is subject to the JTAA Executive Board Bylaws and Policies.

National Standards for Youth Sports

JTAA Baseball has adopted the following National Standards for Youth Sports created by the National Alliance for Youth Sports:

- 1. Proper sports environment – Parents must consider and carefully choose the proper environment for their child, including the appropriate age and development for participation, the type of sport, the rules in the Sport, the age range of the participants, and the proper level of physical and emotional stress.*
- 2. Programs based on Well-Being of Child – Parents must select youth sports programs that are developed and organized to enhance the emotional, physical, social and educational well-being of children.*
- 3. Drug, Tobacco & Alcohol-Free Environment – Parents must encourage a drug, tobacco and alcohol-free environment for their children.*
- 4. Part of Child's Life – Parents must recognize that youth sports are only a small part of a child's life.*
- 5. Training – Parents must insist that coaches be trained and certified.*
- 6. Parents' Active Role – Parents must make a serious effort to take an active role in the youth sports experience of their child providing positive support as a spectator, coach, league administrator and/or caring parent.*
- 7. Positive Role Models – Parents must be a positive role model exhibiting sportsmanlike behavior at games, practices, and home while giving positive reinforcement to their child and support to their child's coaches.*
- 8. Parental Commitment – Parents must demonstrate their commitment to their child's youth sports experience by annually signing a parental code of ethics.*
- 9. Safe Playing Situations – Parents must insist on safe playing facilities, healthful playing situations and proper first aid applications should the need arise.*
- 10. Equal Play Opportunity – Parents, coaches, and league administrators must provide equal sports play opportunity for all youth regardless of race, creed, sex, economic status or ability.*
- 11. Drug, Tobacco & Alcohol-Free Adults – Parents as coaches, fans and league administrators must be drug, tobacco and alcohol free at youth sports activities.*

STANDARD NO. 1

PARENTS MUST CONSIDER AND CAREFULLY CHOOSE THE PROPER ENVIRONMENT FOR THEIR CHILD, INCLUDING THE APPROPRIATE AGE AND DEVELOPMENT FOR PARTICIPATION, THE TYPE OF SPORT, THE RULES IN THE SPORT, THE AGE RANGE OF THE PARTICIPANTS AND THE PROPER LEVEL OF PHYSICAL AND EMOTIONAL STRESS.

Implementation

1. JTAA Baseball will establish a minimum play rule per game for all children regardless of ability.
2. JTAA Baseball will organize programs within a two year age range, such as 5-6, 7-8, 11-12, etc. where appropriate. Effective Spring 2008, the 9's and 10's will play separately: Fall season will have ages 9-10 play as the Minor league and may organize programs within a three year age range in accordance with the rules and regulations of its amateur baseball league affiliation.
3. JTAA Baseball will allow post-season play for regular season teams and may select post-season All-Star teams beginning no younger than Minor League teams.
4. JTAA Baseball will maintain a policy of not cutting players in its Rec Program and will provide an opportunity for meaningful play for all children.
5. JTAA Baseball will give participation awards and reduce emphasis on competitive trophies for divisions younger than League Age 9-year-olds.
6. League standings will not be used below the League Age of 9 years old.

STANDARD NO. 2

PARENTS MUST SELECT YOUTH SPORTS PROGRAMS THAT ARE DEVELOPED AND ORGANIZED TO ENHANCE THE EMOTIONAL, PHYSICAL, SOCIAL AND EDUCATIONAL WELL-BEING OF CHILDREN.

Implementation

1. JTAA Baseball will organize programs using the following guidelines:
 - A. 5 to 6 Year Olds – Developmental Program (T-Ball)
 - No regular competitive teams
 - Scores or standings not kept
 - Rules, equipment and field modified
 - No tournament or all-star competition
 - JTAA Baseball and coaches not permitted to require sport specialization
 - No Interleague play for Rec teams
 - Coaches permitted on playing surface
 - B. 7 to 8 Year Olds – Sport Introduction Program (Machine Pitch)
 - Scores or standings not kept
 - Rules, equipment and fields modified
 - No tournament, post-season play or all-star competition
 - No Interleague play for Rec teams
 - Coaches permitted on playing surface
 - JTAA Baseball and coaches not permitted to require sports specialization
 - C. 9 to 10 Year Olds – Organizational Program (Minor League)
 - Scores kept
 - Rules, equipment and fields modified where necessary
 - Post-season and all-star play including possible national tournament participation
 - JTAA Baseball and coaches not permitted to require sports specialization

D. 11 to 12 Year Olds – Skill Enhancement Program (Major League)

Reasonable uniform policy

Limited ability grouping used with proper grouping procedures

Encourage a variety of position and situational plays

2. Coaches shall not teach or encourage the use of sports to punish opponents through physical contact or excessive score domination.
3. Year round participation will not be required by the league or coaches.
4. JTAA Baseball rules will prohibit malicious contact and feature modified rules that will significantly reduce the chance of injury.
5. JTAA Baseball will consider age and skill in grouping children.
6. Coaches must apply proper principles of conditioning and nutrition.

STANDARD NO. 3

PARENTS MUST ENCOURAGE A DRUG, TOBACCO AND ALCOHOL-FREE ENVIRONMENT FOR THEIR CHILDREN.

Implementation

1. JTAA Baseball rules prohibit the use of alcohol, illegal substances or tobacco at all youth sports events.
2. JTAA Baseball will establish policy and implementation procedures for immediately dealing with substance use by coaches and players and communicate these policies to coaches, players and parents.
3. JTAA Baseball will continually encourage dialogue between coaches, players and parents about the need for an alcohol, tobacco and drug-free environment for children.

STANDARD NO. 4

PARENTS MUST RECOGNIZE THAT YOUTH SPORTS ARE ONLY A SMALL PART OF A CHILD'S LIFE.

Implementation

1. JTAA Baseball allows for and encourages participation in a variety of youth activities in addition to the child's particular sport.
2. JTAA Baseball and coaches will not demand year-round involvement in baseball as a condition for meaningful participation.
3. JTAA Baseball rules limit preseason and regular season Rec practices to no more than 2 hours a day and three days a week through the League Age of 12 and not more than 2 ½ hours and four days a week through the League Age of 18.
4. JTAA Baseball will adopt a policy that makes provisions for excused absences through parental requests for church, school and other family activities.

STANDARD NO. 5

PARENTS MUST INSIST THAT COACHES BE TRAINED AND CERTIFIED.

Implementation

1. JTAA Baseball will require that coaches be NYSCA Certified and each coach will be given the opportunity to attend coaching clinics.
2. JTAA Baseball will use any screening techniques required by the JTAA for selecting and assigning coaches.
3. JTAA Baseball provides additional educational resources for coaches to assist them in providing the best possible youth sports experience for each child.
4. All coaches must sign a code of ethics pledging their commitment to provide an enjoyable, healthful youth sports experience.

STANDARD NO. 6

PARENTS MUST MAKE A SERIOUS EFFORT TO TAKE AN ACTIVE ROLE IN THE YOUTH SPORTS EXPERIENCE OF THEIR CHILD PROVIDING POSITIVE SUPPORT AS A SPECTATOR, COACH, LEAGUE ADMINISTRATOR AND/OR CARING PARENT.

Implementation

1. Teams will be encouraged to have a minimum of one team/parents' meeting each sports season.
2. JTAA Baseball will advertise parental involvement in roles such as coach, team manager and League Director.
3. JTAA Baseball will encourage parent-child communication about their youth sports experience through team meetings, coach-parent and coach-player discussions and league handbooks or guidelines.

STANDARD NO. 7

PARENTS MUST BE A POSITIVE ROLE MODEL EXHIBITING SPORTSMANLIKE BEHAVIOR AT GAMES, PRACTICES AND HOME WHILE GIVING POSITIVE REINFORCEMENT TO THEIR CHILD AND SUPPORT TO THEIR CHILD'S COACHES.

Implementation

1. JTAA Baseball enforces a sportsmanship/conduct code including unacceptable behavior, e.g.
 - Berating players, coaches, officials
 - Use of vulgar language
 - Intoxication
2. JTAA Baseball will communicate conduct requirements to coaches, parents, players and spectators through handbooks, postings or announcements.
3. JTAA Baseball has developed an enforcement plan for implementing a sportsmanship code, including removal procedures.

STANDARD NO. 8

PARENTS MUST DEMONSTRATE THEIR COMMITMENT TO THEIR CHILD'S YOUTH SPORTS EXPERIENCE BY ANNUALLY SIGNING A PARENTAL CODE OF ETHICS.

Implementation

Participation will not be allowed for children whose parents or guardians refuse to sign the parental code of ethics.

STANDARD NO. 9

PARENTS MUST INSIST ON SAFE PLAYING FACILITIES, HEALTHFUL PLAYING SITUATIONS AND PROPER FIRST AID APPLICATIONS, SHOULD THE NEED ARISE.

Implementation

1. JTAA Baseball will develop procedures for inspecting playing facilities for safety hazards before every youth sports activity.
2. JTAA Baseball will select equipment designed to ensure injury reduction for participants, (e.g. age specific baseballs designed to reduce injuries and approved protective equipment.).
3. JTAA Baseball will develop procedures for continual safety inspections of all playing equipment.
4. JTAA Baseball will ensure that teams have a fully equipped first aid kit available at all youth sports activities.
5. JTAA Baseball will not allow participation during unsafe conditions, such as lightening storms, darkness, playing sites in disrepair, etc.
6. JTAA Baseball will remove coaches that knowingly require or allow a player to play while having a serious injury or knowingly create unsafe play situations.

STANDARD NO. 10

PARENTS, COACHES AND LEAGUE ADMINISTRATORS MUST PROVIDE EQUAL SPORTS PLAY OPPORTUNITY FOR ALL YOUTH REGARDLESS OF RACE, CREED, SEX, ECONOMIC STATUS OR ABILITY.

Implementation

1. JTAA Baseball will adopt a non-discrimination policy that ensures participation for all youngsters regardless of race, creed, sex, economic status or ability.
2. JTAA Baseball will make provisions so that all youngsters may be able to participate regardless of their financial ability to pay.
3. JTAA Baseball offers co-recreational play.

STANDARD NO. 11

PARENTS AS COACHES, FANS AND LEAGUE ADMINISTRATORS MUST BE DRUG, TOBACCO AND ALCOHOL-FREE AT YOUTH SPORTS ACTIVITIES.

Implementation

1. JTAA Baseball will require all people in attendance at youth sports events to refrain from the use of alcohol, illegal substances and tobacco at youth sports events.

2. JTAA Baseball will require that alcohol will not be sold nor allowed to be brought into youth sports games and practices.
3. JTAA Baseball will encourage spectators not to use tobacco at youth sports events.
4. JTAA Baseball will develop an enforcement plan for removing coaches, parents and spectators who are under the influence of alcohol or illegal substances.

Policy Manual

Latest Revision 02/2011

1.0 POLICY MANUAL

1.1 Purpose of Baseball Committee

The purpose of the JTAA Baseball Committee is to provide to the Jupiter-Tequesta community a family-oriented Baseball program. In accomplishing this purpose, the Committee shall:

- Make its leagues available to all boys/girls who want to play
- Set its fees as low as possible
- Maintain a balanced budget
- Provide for scholarships for any players with financial need
- Provide training for its coaches to ensure they provide a positive and fun learning experience
- Provide liability protection to its coaches and volunteers through training and certification programs
- Encourage a spirit of volunteerism among parents and players.

1.2 Description of Leagues and Purpose

JTAA Baseball is affiliated with Babe Ruth League, Inc. and may dual sanction some of its leagues with other Amateur Baseball programs.

All players who are league age twelve (12) and under (as defined by the current edition of Babe Ruth Baseball Rules) shall play within the Cal Ripken Division of Babe Ruth Baseball. The Cal Ripken Division is further divided into T-ball for players league age 5 & 6; Rookie League for players league age 7 & 8, Minor League for players league age 9 , Minor League for players league age 10; and Major League for players league age 11 & 12. The Baseball Committee may from time to time establish guidelines that may allow for a limited number of players to play up within the next age group of the Cal Ripken Division.

All players league age thirteen (13) or older are sanctioned to play Babe Ruth Baseball and with other Amateur Baseball programs as the Baseball Committee may from time to time designate.

The purpose of each league and its objectives shall be stated in the JTAA Baseball Common Supplemental Rules and the specific Supplemental Rules for that league.

2.0 THE BASEBALL COMMITTEE

2.1 Purpose

The Baseball Committee sets the policies for and oversees the operation of the JTAA Baseball program.

2.2 Membership of the Baseball Committee

2.2.1 Appointment of Committee Members

1. The chairperson of this committee and all members of this committee shall be appointed by the president of the Executive

Board and approved by 2/3 of the Board of Directors of the Executive Board.

2. The Nominations Subcommittee shall make nominations for the Baseball Committee. All such nominations will be presented to the Baseball Committee, which will, by majority vote of the voting members of the Committee then present, make recommendations to the President of the Executive Board.

3. All members of this sport committee must commit to serve for a minimum of two (2) years before accepting a position on this sport committee.

4. The term for each such Committee position shall be two (2) years. Any vacancy occurring before the expiration of the term may be filled, for the duration of the original member's elected term, by the procedure provided herein.

2.2.2 Nominations Subcommittee-Nominations

The President, Vice-President, Secretary and Financial Director will serve as the nominations subcommittee. The Nominations Subcommittee shall meet to interview and present at least one nominee for each vacant committee position. Additional nominations for the consideration of the Baseball Committee may be made and seconded from the floor by any JTAA member who is present at such meeting and who has one or more children registered in the Baseball Program. These nominations will be submitted to the Baseball Committee for its review and recommendation to the President of the Executive Board.

2.2.3 Voting

1. All matters to be decided by the Baseball Committee shall be approved by the affirmative vote of a majority of the Committee's designated voting members who are present at the time of such vote. The Committee chairperson does not vote, but shall have the right to veto any motion approved by the Committee. In the event of a veto by the Committee chairperson, the Committee may overrule the veto by a 2/3 vote of the Committee voting members present, in which event the motion shall pass. All votes shall be cast in person and no proxy shall be permitted.

2. The presence in person of a majority of the voting members of a sport committee shall be necessary to constitute a quorum at all meetings of the Committee members for the transaction of any and all business.

2.2.4 Attendance

A Committee member shall cease to be a member in good standing if that Committee Member has missed four (4) of the regularly scheduled meetings of the Baseball Committee within a one-year period or three (3) regular meetings within the previous six (6) months. A Committee Member who is not in good standing shall not be afforded a vote and shall not be considered as a voting member when determining the number of members needed to establish a quorum. A Member who misses four (4) or more such meetings within a year or three (3) or more within the previous six (6) months shall be considered for dismissal. The Secretary will keep an accurate record of member attendance and shall inform a Member when that Member has missed three (3) meetings within a one-year period. See 2.3 below for designated regularly scheduled meetings.

2.2.5 Dismissal

Other sport committee members may not remove Committee Members from office. The Baseball Committee may recommend to the Executive Board that a Committee Member be removed if 2/3 of the Committee's voting membership has voted to remove the Committee Member. Any member of a sport committee may then be removed by 2/3 vote of the entire Board of Directors of the Executive Board.

2.3 Meetings

The President of the Baseball Committee shall conduct regularly scheduled meetings to assure that priorities are addressed and each league is properly administered. The President shall be considered as the Chairperson of any such meeting.

Normally, the meetings will be held at 6:00pm at the JTAA headquarters (also known as the Administration Building) on the second Sunday of each month. If there are conflicts due to other JTAA priorities, the President shall determine an alternate meeting date.

Agendas shall be prepared and priority determined by the President. Any officer may suggest agenda items to the President.

Conduct of the meeting shall be patterned after "Robert's Rules of Order", unless otherwise specified herein.

Meetings shall be open to the membership. Under certain circumstances (such as the discussion of sanctions), the President may close the meeting to the membership.

Workshop meetings may be scheduled as deemed necessary by the President. Official business may only be conducted or ratified at a regularly scheduled meeting (see above) or at a special meeting held at least five (5) days after same is advertised in the Jupiter Courier and has been posted in notices in the glass boards located at JCP.

If issues which need immediate response arise in the period between regularly scheduled or special meetings, any voting member of the Baseball Committee may present the issue to the voting members of the Committee via email and poll their opinions. Any such decisions shall be ratified at the next regularly scheduled meeting.

ALL LEAGUE DIRECTORS, TOURNAMENT DIRECTORS, TRAVEL COORDINATORS AND SUBCOMMITTEE CHAIRPERSONS ARE STRONGLY ENCOURAGED TO ATTEND MEETINGS OF THE COMMITTEE.

2.4 Quorum

The presence in person of a majority of the voting members of the Committee shall be necessary to constitute a quorum at all meetings of the committee for the transaction of any and all business.

2.5 Committee Member Positions, Duties and Responsibilities

The following Committee positions are established:

1. President*
2. Vice President*
3. Secretary*
4. Travel Financial Director*
5. Recreational Financial Director*
6. Director – Senior Programs*
7. Director - Cal Ripken Division*
8. Player Agent*
9. Equipment and Facilities Director*
10. Concessions Director*
11. Tournament Director
12. Travel Director*
13. Sponsorship and Fundraising Director*
14. Umpire Liaison
15. Competition/Training Director
16. Web page Coordinator
17. Publicity Director
18. Past President*

NOTE: an * next to the position listed above designates a voting committee member. Certain members of the Baseball Committee are designated as voting members and others serve as members but are not considered voting members. The President is only allowed to vote if his/her vote is necessary to break a tie.

2.5.1 President

The President shall ensure that the Baseball Leagues are organized, administered and accounted for in accordance with JTAA Executive Board guidelines. The President has overall responsibility for the operation and administration of the JTAA Baseball Program. In addition, the President will:

1. Establish and maintain the Baseball Committee in accordance with JTAA guidelines.
2. Ensure that organizational changes for the betterment of the program are implemented as required.
3. Ensure that the Baseball Committee meets on a regular basis and that such meeting location and times are publicized to permit public participation and attendance by JTAA Executive Board members.
4. Act as Baseball's Director for the JTAA's Executive Board, attend Executive Board meetings, interface with the Executive Board as often as deemed necessary by such Board and communicate JTAA policy to the Baseball Committee.
5. Serve as Chairman at all Baseball Committee meetings.
6. Coordinate with the Financial Director to prepare and manage the Sport's operating budget.
6. Represent JTAA Baseball to the towns of Jupiter and Tequesta, Palm Beach County, and various state and national sports associations.
7. Ensure that the Review Board follows JTAA Disciplinary Procedures and sanctions are documented and provided to the

Executive Board.

8. Will be a member of all of the Sport's Subcommittees.

2.5.2 Vice-President

The Vice President shall assist the President in any matters delegated and substitute for the President whenever needed. The Vice President is responsible to ensure that all meetings are run in an orderly manner and that all rules and regulations as set forth in the Operating Manual and League Rules are adhered to at all times. The Vice President also serves as chairman of the Rules Subcommittee and the Review/Disciplinary Subcommittee and shall serve as Rule Review Director. Specific duties include the following:

1. As chairman of the Rules Subcommittee, the Vice President conveys to the Committee any rule changes recommended by the Subcommittee.
2. As chairman of the Discipline Subcommittee, the Vice President conducts any investigation and hearings required by the disciplinary rules. Once a disciplinary matter has been concluded, conveys to the Committee the results of any disciplinary Subcommittee investigations or recommendations.

2.5.3 Secretary

The primary purpose of the secretary is to record all official Baseball Committee activity. Specifically, the Secretary will:

1. Record and transcribe the minutes of all official Baseball Committee meetings – it is important to record attendance, decisions made, future required action items, who is responsible for the action item and when the item is due. The minutes should be prepared and copied. Copies of the previous meeting minutes should be distributed at or before the next meeting for reading and approval.
2. Notify the membership of upcoming meetings.
3. Maintain the organization's official record book – this includes maintaining a chronological history of the league highlighting significant events. The history may also include photographs and other important memorabilia.
4. Assist in the drafting and mailing of official correspondence from the Committee. All official correspondence should be on official JTAA Baseball letterhead stationary.
5. Be responsible for collecting and disseminating information such as league standings, to the membership and news media and other duties and responsibilities as defined by the President. The Secretary will enlist the services of the news media to promote and enhance the program in an effort to attract more participation from within the community.
6. Review and, if necessary, edit all articles, notes or advertisements submitted to the media.

2.5.4 Travel Financial Director

The primary responsibility of the Travel Financial Director is to assure all deposits are made, recorded and processed in accordance with JTAA requirements for all travel baseball teams. Specifically, the Travel Financial Director shall:

1. Receive and record revenues to identify each source of revenue for each travel team.
2. Deposit all revenues in the appropriate JTAA account and provide the JTAA Bookkeeper a copy of all deposit slips with the proper account identified.
3. On a monthly basis, reconcile budget reports by travel baseball team with those maintained by the JTAA Bookkeeper.
4. Be required to present and provide monthly totals and annual totals for each travel baseball team to the Sport committee.
5. Process all check requests and validate that expenditures are in accordance with JTAA policy and provide the JTAA bookkeeper a copy of all check requests and backup documentation.
6. Instruct the membership in the Committee's money handling policy.
7. Each November, provide the JTAA bookkeeper with a count of players for the spring and fall travel teams, in order for the bookkeeper to do year end allocation to the JTAA general fund.
8. Update the database with payments made via check.

2.5.5 Recreational Financial Director

The primary responsibility of the Recreational Financial Director is to assure all deposits are made, recorded and processed in accordance with JTAA requirements. All sports revenues including the travel and recreational programs must be handled and deposited through the Sport's Financial Director. Specifically, the Recreational Financial Director shall:

1. Receive and record revenues while maintaining separate categories, coinciding to the budget line items, to identify each source of revenue.
2. Deposit all revenues in the appropriate JTAA account and provide the JTAA Bookkeeper a copy of all deposit slips with the budget category identified(9/05).

3. Reconcile budget reports with those maintained by the JTAA Bookkeeper(9/05).
4. Be required to present and provide monthly totals and annual totals to the Sport committee.
5. Process all check requests and validate that expenditures are in accordance with JTAA policy and provide the JTAA bookkeeper a copy of all check requests and backup documentation
6. Instruct the membership in the Committee's money handling policy.
7. Each October, present to the Committee for approval the recreational and allstar budgets for the next fiscal year.
8. Each October, obtain Scholarship letters from Player Agent, make copies for file and deliver originals to JTAA Executive Administrators folder in accounting.
9. Each November, provide the JTAA bookkeeper with a count of players for the spring and fall recreational program and travel teams, in order for the bookkeeper to do year end allocation to the JTAA general fund
10. Update the database with payments made via check.
11. Process all refund requests and update the database in accordance with JTAA refund policy
12. Provide and maintain cash boxes at all concession locations.

2.5.6 Senior Programs Director

The Senior Programs Director is responsible for the overall operation of the Babe Ruth Division and any other Recreational program for players League Age 13 and older and may be assisted by one or more League Directors. Specifically, the Senior Programs Director is responsible for:

1. The recommendation of League Directors, managers and coaches for the Senior Divisions for appointment by the Committee.
2. Assisting the Player Agent at drafts or player selection for teams within the Senior Divisions.
3. Advising and consulting on all trades within these divisions after investigation and referral from the respective League Director.
4. The preparation of schedules for all practices and games in both the Fall and Spring Recreational seasons for all leagues and teams within the Babe Ruth Division.
5. Notifying the Player Agent the number of Championship and Runner-up trophies needed

2.5.7 Cal Ripken Director

The Cal Ripken Director is responsible for the overall operation of the Cal Ripken Division and the supervision of the T-Ball, Rookie League, Minor Leagues and Major League Directors. Specifically, the Cal Ripken Director is responsible for:

1. The recommendation of League Directors, managers and coaches for the Cal Ripken Division for appointment by the Committee.
2. Assisting the Player Agent at drafts or player selection for teams within this division.
3. Advising and consulting on all trades within this division after investigation and referral from the respective League Director.
4. Establishing and administering the Minor and Majors evaluations process
5. The preparation of schedules for all practices and games in both the Fall and Spring Recreational seasons for all leagues and teams within the Cal Ripken Division.
6. Submit proposed dates for registration to the Committee for approval.
7. Ensure that notices are published in the local papers, emails are sent to all prior participants regarding registration dates.

2.5.8 Player Agent

Within the framework allowed by online registration, the Player Agent shall ensure applications and registrations for JTAA baseball are processed and reported in a timely manner and that fees collected. Specifically, the Player Agent shall:

1. Report the number of registrants (by age group) to the President of the Baseball Committee.
2. Be responsible for researching and filing insurance claims.
3. Be responsible for determining that each applicant resides within the JTAA Baseball boundaries.
4. Be responsible for determining that each applicant has been registered for the appropriate Division and League.
5. Supervise the distribution of players through drafts or assignment in the appropriate Division and League.
6. Review and act upon trade/transfer requests in accordance with the Trade/Transfer Policy.
7. Select the vendor for trophies and obtain trophies
8. Schedule team pictures

2.5.9 Equipment and Facilities Manager

The Equipment and Facilities Manager is responsible for inspection, maintenance and inventory of all equipment. In addition,

the Equipment and Facilities Manager:

1. Repairs, issues and collects equipment for the various leagues.
2. Recommends new or additional equipment for purchase.
3. Chairs the equipment subcommittee, if one is established.
4. Orders and purchases uniforms.
5. Ensures that first aid kits are equipped and available at all field locations
6. Reviews those facilities made available to JTAA Baseball to determine whether such facilities are suitable for use.
7. Reports to the President those facilities that are not suitable for use and those which need repairs or modifications to become suitable for use.
8. Is responsible for insuring that field maintenance equipment (including rakes, chalk machine and chalk) is available where necessary and that the field's owner has supplied suitable storage facilities and first aid kits.
9. Is responsible for insuring that field nets are available and distributed to all fields as necessary.
10. Is responsible for insuring that all field maintenance equipment and nets are returned to storage at the end of each season or as may be necessary due to weather conditions (hurricanes).

2.5.10 Concessions Director

The Concessions Director is responsible for all concession related activities for the leagues and tournaments to include ordering and stocking concession items. The Concessions Director:

1. Is responsible for scheduling, training and supervising concession managers.
2. Shall act as chairman of the concession subcommittee, if established, and may appoint assistant directors as needed.
3. Shall Collect all cash from the concessions and provide a breakdown of all cash received along with the cash for deposit to the Finance Director.

2.5.11 Tournament Director

1. Overall Responsibility for the Memorial Day and Holiday Wood Bat Tournament.
2. Recommend Sponsors for the tournaments, including contract negotiations.
3. Perform all task related to the hosting of travel tournaments including:
 - a. Conducting meetings with travel managers and outlining their tournament responsibilities;
 - b. Identifying outside vendor participation in tournaments such as jewelry, photographer, helmet and any other vendors deemed appropriate;
 - c. Collecting 20% of outside vendor revenue and submitting to the Finance Director;
 - d. Overseeing that all travel teams clean the concession and return inventory, if required, and they have emptied trash and cleaned the field in accordance with the requirements of the Town of Jupiter.
 - e. Collecting a revenue and expense report from the tournament sponsor in accordance with the contract and submitting payment to the Finance Director with an allocation to the appropriate travel team;
 - f. Serving as Tournament Director unless a Tournament Director is appointed; and
 - g. Permitting required fields

2.5.12 Travel Director

1. Shall supervise and have overall responsibility for travel program..
2. Coordinate tryouts for all newly formed travel teams according to JTAA policy at _____.
3. Interview and recommend to the Baseball Committee travel team managers. Coordinate Baseball Committee approval for all travel team managers and coaches.
4. Consolidate 9U to 14U home game schedule and publish master home game schedule at least one week before first home game assigning fields based upon JTAA field priority policy at _____. Each Sunday, email upcoming week's home game schedule to all 9U to 14U travel managers with a copy to the Umpire Liaison and coordinate game confirmations by Tuesday end of day. Communicate with Umpire Liaison any schedule changes including game cancellations or delays due to weather.
5. Responsible for the maintenance of the JTAA travel registration database including overseeing any modifications to the database, informing travel teams of the link and date for registering and verifying travel rosters against the database to assure that all players, managers and coaches are registered
6. Review and determine whether each travel team is in compliance with fiscal policies and player selection policies of JTAA Baseball and the JTAA.
7. Ensuring that all travel teams complete a Fundraising Request Form for all fundraising activities, review and submit the Fundraising Request Forms to the Baseball Committee for approval

2.5.13 Sponsorship and Fundraising Director

1. Shall serve as the chairperson of the fundraising Subcommittee.

2. Shall present fundraising options to the Committee for approval.
3. Shall maintain a file of contributing sponsors for the League.
4. Shall send letters to past sponsors and potential sponsors soliciting support in advance of the upcoming Recreational League.
5. If necessary, shall chair a subcommittee to assist in the solicitation of new sponsors.
6. Communicate sponsor information to the Committee.
7. Ensure sponsor plaques are provided to the sponsors after the completion of league play.
8. Responsible for ordering and placing all field sponsorship banners

2.5.14 Umpire Liaison

The Umpire Liaison shall be responsible for the coordination, supervision and recruiting of personnel to umpire all JTAA games.

2.5.15 Clinics and Compliance Director

The Clinics and Compliance Director shall:

1. Be responsible for ensuring all coaches involved in JTAA are properly certified and have been instructed in the coaching techniques and methods approved by the JTAA. The National Youth Sports Coaches Association Certification is required for anyone coaching youth sports in JTAA.
2. Work directly with the Executive Board with respect to the background checks for all baseball managers and coaches.
3. Schedule coaching clinics at the beginning of each season.
4. Ensure the NYSCA training is provided for coaches and shall follow up to ensure all coaches are certified. Specifically, the NYSCA Coordinator / Competition / Training Director shall:
 - a. Ensure all coaches are notified of the required NYSCA training and are provided the schedule for that training.

Provide copy of cards to Executive Board secretary.

- b. Obtain a list of coaches who have successfully completed certification
- c. Notify the committee of any coach or managers who are not certified for the current season
5. Research and recommend appropriate skills training for sports coaches. This training shall be provided on a continuing basis to ensure the coaching instruction provided to players is consistent from season to season and from coach to coach.
6. Investigate and identify throwing, catching, hitting, running and strategy techniques for presentation to coaches.
7. Consider and recommend providers of coaches training and handle the logistics for setting up such training.
8. Maintain records on the Committee-provided training received by all coaches.
9. Ensure all coaches have current copies of the appropriate rulebooks and supplemental rules.
10. Follow-up with Division Directors to determine whether coaches are using appropriate practices.
11. Update the Coaches Manual as deemed necessary ensuring that it contains the following information:
 - a. The JTAA Baseball Mission Statement/Creed
 - b. Committee Member contact information
 - c. NYSCA Code of Ethics
 - d. Disciplinary Guidelines
 - e. Team/Parent Introductory Meeting Agenda
 - f. Practice Administration, Offensive/Defensive Strategy
 - g. JTAA Baseball Supplemental Playing Rules

2.5.16 Web Site Coordinator

The Web Site Coordinator shall maintain/update the JTAA Baseball web pages on the JTAA website under the direction of the JTAA Executive Board's Website Content Manager and the Committee President.

2.5.17 Publicity Director

The Publicity Director shall be responsible for all public notices and newsletters. All documents which are distributed for dissemination to the public, press or media copy with the Executive Board requirements, including approval by the Baseball Committee and Executive Board. The Committee may authorize the distribution of notices and posting of same in the glass cases at JCP or at other sites where posting is authorized.

2.5.18 Past President

The Past President shall provide guidance and direction to the new President and Board to facilitate a smooth turnover of its membership, providing the benefits of continuity and support on all matters of a historical nature. The Past President will be able to provide:

- a. The historical reference of decisions and insight as to how they will impact future decisions.

- b. Leverage relationships that have been developed over years with agencies such as the Town of Jupiter, Executive Board, Roger Dean Stadium, Cal Ripken and other agencies.
- c. Participate in other activities and tasks of an Ad Hoc nature, as requested by the President.

3.0 OTHER POSITIONS

In addition to the Committee positions, the Committee may appoint the following positions:

3.1 League Directors

The Committee may establish the following League Directors:

- T-Ball League Director
- Rookie League Director
- Minor League Director
- Major League Director

Specific responsibilities of the League Directors are as follows:

1. To oversee, administer, supervise and report on the operations of their respective league.
2. Recruit and recommend managers and coaches for positions within their league.
3. Report to the Player Agent and Division Director any vacancies or trade/transfer requests.
4. Assist with player selection or drafting.
5. Report any formal complaints as per the policy established herein.
6. Review and consult with the appropriate Division Director any “informal” or verbal complaints received.
7. Review facilities and report any deficiencies to the Facilities Director.
8. Recommend rule changes to the Vice President.
9. Contact and coordinate changes in games and practices with the facilities director and umpire scheduler, as applicable.
10. Ensure that all managers with their league submit the necessary rosters and that the managers and coaches have the necessary certification.
11. Attend Committee Meetings.
12. Review and Approve Refund Requests

League Directors report to their respective Division Director and other Committee Members as circumstances may require.

4.0 SUBCOMMITTEES

The Baseball Committee may have the following standing subcommittees to be staffed by volunteers from within JTAA baseball. All subcommittees shall include at least one (1) Baseball Committee member who shall serve as its Liaison with the JTAA Baseball Committee.

4.1 Rules

The committee shall establish and adopt rules that are supplemental to and superior to the rules of Babe Ruth Baseball or other JTAA sanctioned organizations, depending on the sanctioning entity with which JTAA Baseball has sanctioned its various leagues. The Rules Review Director shall serve as its Chair and Committee Liaison.

4.2 Discipline-Review

The Baseball Committee adopts by reference the current JTAA Disciplinary Policy, as well as any revisions, which may be adopted by the JTAA Executive Board.

Complaints shall be referred to a committee chaired by the Rule Review Director and shall consist of no less than four (4) other JTAA Baseball members who shall not have any direct personal knowledge of the alleged violation and who were not part of the Baseball Committee that made a determination that the initial complaint was meritorious. Note the term JTAA Baseball members as used herein is not limited to Committee Members, but shall mean adult participants in JTAA Baseball, such as non-affected League Directors, managers or coaches. See the JTAA Disciplinary Policy at 5.1.1 below

4.3 Fundraising

All JTAA Baseball fundraising efforts shall comply with the fundraising guidelines of the JTAA Executive Board and shall be approved in advance by the Baseball Committee and the Executive Committee.

4.4 Concession

The Baseball Committee adopts by reference the current JTAA Concession Policies and Procedures, as well as any revisions, which may be adopted by the JTAA Executive Board.

4.5 Team Parents

It is recommended that each team have a Team Mom or Team Dad (or Team Grandma, etc.). Team Parents assist the team manager in organizing and coordinating all off-field activities. The Team Parent schedules parents to work concession, provide scorekeepers for each game, provide the field crew when it is the team's turn to do so, and helps coordinate team participation in fundraising activities. Team Parents may be required to attend a meeting to learn and understand the duties and responsibilities of their role.

4.6 Equipment

Assists the Equipment Manager in the inspection, maintenance, and inventory of Baseball equipment.

Prepare and issue equipment for the various leagues.

5.0 POLICIES

5.1 Disciplinary

JTAA Executive Board Policies establish the disciplinary guidelines, which are followed by JTAA Baseball. These guidelines apply to players, coaches, league officials, and spectators. JTAA Baseball Supplemental Rules may supersede the Executive Board Policies with regards to disciplinary actions.

Complaints may be lodged by managers, game officials, league officials, Baseball Committee members, or any member of the JTAA.

The Baseball Committee will formally investigate written complaints. Written complaints will be immediately copied to all Baseball Committee members upon receipt. The Baseball Committee can act to discipline a parent, coach or player without a formal written complaint and without the Disciplinary Procedure set forth in Paragraph 5.1.1 below (i) if the Baseball Committee determines that a player, coach or fan is in potential imminent danger, or (ii) if the Baseball Committee determines that discipline is in the best interest of JTAA Baseball and that the procedures set forth in Paragraph 5.1.1 do not adequately address the problem presented.

5.1.1 JTAA Executive Board Disciplinary Procedure

Procedure is as follows:

1. The President and the Rules Review Director must review all written complaints within 10 days of receipt.
2. Based upon review, the President and the Rules Review Director must either:
 - a. Determine if complaint has no merit
 - b. Determine if complaint is valid
3. If in the opinion of the President and the Rules Review Director a complaint has no merit, the Board should notify the concerned individual(s) in writing explaining the procedures the Board has taken, the reasons the Board has considered the complaint without merit and the instructions on how to appeal this decision to the Executive Board. The Sport Director should also offer to discuss the Board's opinion with the concerned individual(s); however, this offer will not extend any time periods for appeal. These actions should be taken immediately after the Board renders a decision that a complaint had no merit and in normal cases the response to the individual(s) should not take longer than three (3) days following the decision.
4. If in the opinion of the President and the Rules Review Director a complaint is a valid complaint, they shall select a hearing committee made up of the Rules and Review Director and at least four (4) JTAA members that are independent of the matter and shall set a hearing to resolve the matter. See below
5. Hearing conduct guidelines:
 - a. The hearing should be set as soon as possible but no later than ten (10) days from the date the complaint is filed.
 - b. Affected individuals shall be notified of the hearing and invited to the hearing. Although written notice is preferable, a telephone call is sufficient however; leaving the message on an answering machine is not acceptable. The affected individuals must be spoken to directly if this mode of communication is used.
 - c. The individual in question may invite witnesses.
 - d. The individual may answer the complaint either in writing or in person at the hearing.
 - e. The hearing committee may allow additional information or speakers in its discretion.

f. Witnesses and or additional speakers should be called one at a time to be heard by the hearing committee and the individual in question. No more than one witness or additional speaker should be allowed in the hearing room at a time. Witnesses and speakers should be asked not to talk to each other about the hearing or the concern in question while waiting to be called.

g. The hearing committee should record key facts from the hearing in minutes and these minutes should also include date, time, and those in attendance. Absent extraordinary circumstances, these minutes are to be forwarded within 48 hours to the Sport's Board along with the committee's findings and recommendations.

6. Within 48 hours from receipt of the committee's findings and recommendations, the Sport's Board will approve the committee's recommendations or make their own decision based on the hearing committee's findings regarding sanctions in accordance with the JTAA's minimum disciplinary guidelines. Additionally, the Sport must comply with the affiliate organization's disciplinary policy that is applicable (i.e. FYSA, Pop Warner, Babe Ruth, PONY, NYSCA etc.)

7. Once the sanction has been determined, a letter to all affected parties shall be hand delivered or mailed within one (1) week of determination. The letter should be copied to the JTAA Executive Board Secretary and must contain the following:

- a. Synopsis of specific complaint
- b. Result of hearing (include date, time, attendance of hearing)
- c. Sanction issued by sport
- d. Instructions on how to appeal to Executive Board

If mailed, the letter is to be sent by both regular and certified U.S. mail with returned receipt to the JTAA, P.O. Box 3024, Tequesta 33469 and a copy is to be kept on file by the Executive Board's secretary and in the Sport's Board's minutes. Care should be taken to ensure that this notification is performed in a prompt manner, as the recipient's time to appeal to the Executive Board starts upon receipt of notification.

NOTE: This procedure should be administered considering that time is critical. Also, sports boards, hearing committee members, witnesses, and executive board members should strive to observe confidentiality in the process when involved in disciplinary matters. Care should be exercised at all times to minimize embarrassment to all individuals involved in these matters. Information regarding such matters should be limited solely to those involved in the process. It is the policy of the Jupiter Tequesta Athletic Association not to comment publicly on internal disciplinary matters. Members who violate or disregard this policy will be subject to termination.

These sanctions are the minimum guidelines specified by the JTAA. The individual Sport's Board, or the Executive Board itself may, if circumstances warrant, impose additional or more stringent sanctions. **[If the sanctioning body or agency for a sport requires stricter guidelines or punishments, the stricter standards shall apply.]**

Sanctions for Players

<i>Infraction</i>	<i>Directed Towards</i>	<i>Consequence</i>
Use of alcohol, tobacco or other illegal substances	During game, practice or other league or Team event	One game suspension. One Week suspension from all JTAA events. Letter from Parent or Guardian expressing corrective measures to assure future compliance. 500 word essay on the dangers of smoking, drugs or other.
Foul or abusive language	Another player, a coach or a spectator* An umpire or official	Ejection from game or practice or 1 game suspension. Letter of apology to offended individual and to Sport Board. 500 word essay on the importance of sportsmanship. Ejection from game and a 1 game suspension. Letter of apology to offended individual and to Sport Board. 500 word essay on the importance of sportsmanship.

Serious foul play	Another player (no injury)	Ejection from game.
	Another player resulting in an injury	Ejection from game and a 2 game minimum suspension. 500 word essay on the importance of sportsmanship.
Threatening gesture and/or language	A player, coach, official or spectator	Ejection from game and a 2 game suspension. 500 word essay on the importance of self-control while participating in athletics.
2nd occurrence of above infractions		Suspension for balance of season. Letter from Parent or Guardian expressing steps taken to ensure no recurrence. 500 word essay on the importance of self-control while participating in athletics.
Kicking, striking or bodily assault	A player, coach, official or spectator	Ejection from game and a 4 game suspension. Letter from Parent or Guardian expressing steps taken to ensure no recurrence. 500 word essay on the importance of self-control while participating in athletics
Kicking, striking or bodily assault 2nd offense, same season Also applies to 3rd occurrences of other above infractions	A player, coach, official or spectator	Suspension from all JTAA sports for one year. Letter from Parent or Guardian expressing steps taken to ensure no recurrence. 500 word essay on the importance of self-control while participating in athletics.
Kicking, striking or bodily assault 3rd offense within 1 year		Lifetime suspension from all JTAA sports. (any sport)

** In all cases, a player or coach includes both JTAA players and coaches and opposing teams; Officials include anyone serving in an official capacity within JTAA, an individual sport or tournament or league official.*

Sanctions for Coaches and League Officials

<i>Infraction</i>	<i>Directed Towards</i>	<i>Consequence</i>
Use of alcohol, tobacco or other illegal substances	During game, practice or other league or team event where players are present	One game suspension and re-do NYSCA first year certification
Knowingly requiring or allowing a player to play while having a serious injury or knowingly creating unsafe playing conditions		Suspension for the season and re-do NYSCA first year certification.
Foul or abusive language	A player, a coach or a spectator	Ejection from game or practice and 1 game suspension.
	An umpire or official	Ejection from game and a 1 game suspension
Threatening gesture and/or language	A player, coach, official or spectator	Ejection from game and a 2 game suspension.
Allowing or encouraging foul, abusive or threatening language or behavior by players	A player, coach, official or spectator	Ejection from game and a 2 game suspension
Kicking, striking or bodily assault	A player, coach, official or spectator	Ejection from game and a 1 year suspension from all JTAA sports
Kicking, striking or bodily assault 2nd offense any sport		Lifetime suspension from all JTAA sports

Sanctions for Parents and Spectators

<i>Infraction</i>	<i>Directed Towards</i>	<i>Consequence</i>
Use of alcohol, tobacco or other illegal substances	Within the park during game, practice or other league or team event where players are present	Ejection from park Re-do PAYS certification
Interfere with the conduct of the game	Resulting in stoppage of play	Warning
Interfere with the conduct of the game 2nd offense same season		Ejection from field or park Re-do PAYS certification
Foul or abusive language	A player, a coach, referee or official	Ejection from field or park Re-do PAYS certification
Threatening gesture and/or language	A player, coach, official or spectator	Ejection from field or park and a 1 week suspension from attendance or participation AND Re-do PAYS certification
Striking in any threatening fashion	A player, coach, official or spectator	Ejection from field or park, a 1-year suspension, and possible removal of child from JTAA.
Striking in any threatening fashion 2nd offense any sport	A player, coach, official or spectator	Lifetime suspension from all JTAA sports

5.1.2 JTAA Executive Board Coaches Suspension Policy (All Sports)

INTRALEAGUE SUSPENSION:

Step One: Written notification of suspension, including date of decision, must be given to coach immediately (hand delivered or certified US mail). Notification must contain outline of the grounds. Notification must contain time and date of next regularly scheduled Executive Board meeting and inform coach of his right to appeal the decision.

Step Two: Coach may appeal to Executive Board at its next regularly scheduled Board meeting. If meeting is to occur earlier than seven (7) days or later than twenty one (21) days from date of decision, coach may request a Special Executive Board meeting which may be set by Executive Board's discretion. The coach's Notice of Appeal must be hand delivered to any Executive Board member and copies to Sports Director within four (4) days of decision with a copy mailed to JTAA President. Coach and representative of sport will have opportunity to address Executive Board. Executive Board has discretion to limit time allocated to each side, limit number of witnesses, or place any other restrictions it deems desirable. If no timely appeal is filed, right to appeal is waived.

Step Three: After appeal, Executive Board will deliberate in closed session. Executive Board will notify sport and coach within seven (7) days by regular mail. The decision of the Executive Board will be final.

INTERLEAGUE SUSPENSION:

Step One: Written notification of recommendation to suspend a coach from coaching in all sports, including date of recommendation, must be given to JTAA President and coach immediately (hand delivered or certified US mail) but not later than two (2) weeks after the close of that sport's season. Copy must be mailed to secretary of the Executive Board through the JTAA P.O. Box 3024, Tequesta, FL 33469.

Written recommendation must contain outline of the grounds, time and date of the next regularly scheduled meeting of the Executive Board and a notice to the coach of his/her right to appear and be heard concerning the recommendation.

Step Two: Executive Board will decide issue at its next regularly scheduled Board meeting. If the next regularly scheduled meeting is scheduled to occur within seven (7) calendar days of the date of recommendation, the coach may request that the recommendation be postponed. Coach and representative of sport may be heard. Executive Board has absolute discretion to limit the amount of time allocated to each side, to limit the number of witnesses and to place any other restrictions it deems

desirable.

Step Three: Executive Board after hearing the recommendation, as well as any other information it deems appropriate, will adjourn into closed session for deliberations. The Board will notify the Sport and the coach of its ruling, in writing within seven (7) calendar days after by regular US mail. The decision of the Executive Board will be final.

5.2 Refunds

Requests for refunds must be made in writing or via email to the League Director stating the reasons the refund is being requested. If a request for refund is approved, the League Director shall notify the Finance Director who shall be responsible for the refund. No refunds will be given once games have been played for the current season.

5.3 Coaches Selections

In making its decision as to the managers and coaches, the Committee shall consider the following:

1. Best interest of the players.
2. The ability to reflect the ideals of JTAA Baseball.
3. Years of experience in managing or coaching teams in JTAA Baseball.
4. Involvement or participation in the JTAA training program.
5. Overall involvement in the Baseball program.
6. The experience in baseball programs as a coach or participant

The President of the Baseball Committee shall submit all the names of all approved coaches to the JTAA Executive Board for their approval prior to the start of the season.

No League Director may manage a team within the league he/she directs.

National Youth Sports Coaches Association (NYSCA) certification is required for all managers and coaches prior to practice and games.

5.4 Awards

1. No coach, individual, or sponsor may give awards to any player or team.
2. Awards will be given to each player in the learning leagues. There will be no individual player's awards in any level of a JTAA sport, nor will any individual or business contribute awards of any kind.

5.5 Budget

An annual budget must be submitted to the Executive Board for approval prior to live registration date for the spring baseball season. The budget shall incorporate a return to the JTAA general fund of a minimum of 5% of projected registration and sponsorship revenues and \$10/projected player to the JTAA Administrator Fee.

5.6 Registrations, Sponsorship and Fundraising

The Executive Board must approve all registration and sponsorship fees and fundraising activities.

All fundraising requests must be submitted to the Executive Board for approval. All funds raised are to be deposited on a regular basis to the JTAA checking account. All deposit slips are to be coded properly for the Sport to receive credit.

5.7 Concession

Until further notice, Pepsi Cola has the exclusive pouring rights of all products at all JTAA locations and events other than Abacoa. Therefore, only Pepsi products may be purchased. Coca-Cola has similar exclusive pouring rights at the Abacoa complex.

5.8 Trades/Transfer of Players

Once the rosters of T-Ball, Rookie, Minor and Major League, or Senior League teams have been established for a season, trades or transfers may only be made in accordance with any applicable rules of the sanctioning amateur baseball programs and this policy.

If allowed by the respective sanctioning body, all trade-transfer requests will be forwarded to the appropriate League Director for investigation. All such requests shall be in writing and submitted on the existing JTAA Baseball trade/transfer form.

Upon receipt of such a trade or transfer request the League Director will immediately forward the request to the appropriate Division Director and the Player Agent.

Within 3 Days of receiving such a request, such League Director will investigate the grounds upon which the request is based and determine if good cause exists. Requests for transfers or trades for convenience or based upon play time, positioning of players during games or simple personality conflicts between the parent and manager/coach are not usually considered to be good cause. The League Director will then discuss the request with the manager of the team from which the trade or transfer is sought. If a trade, then the managers for both affected teams shall be consulted. After investigating the request, the League Director will forward the request and the League Director's findings to the appropriate Division Director. Such Division Director shall forward the request to the Player Agent along with a recommended action to the Player Agent. The Player Agent shall review the request along with the recommended action and shall determine if it complies with the applicable rules. Disputed actions may be referred to the Committee for resolution.

When considering the placement of transferred or traded player, the Player Agent, Division Director and League Director will consider the effect on the balance of the league's teams, roster strength and numbers, and the best interests of the League

5.9 Financial Procedure

Any transfer of funds (cash or checks) shall be accomplished under the guidelines of the Financial Director. Current guidelines are presented herein (Ref: 6.4.10).

5.9.1 Expenditures:

Authorization for budgeted expenditures requires verbal approval from the President. Receipts for goods/services are required to accompany the Check Request Form, which will be approved by the Finance Director, in accordance with JTAA financial policy and submitted to the JTAA Bookkeeper on a weekly basis for a reimbursement check.

5.9.2 Deposits/Cash Exchanges:

All deposits of funds require completion of a Deposit Form. The appropriate Director involved in the transaction shall complete the form and submit the deposit to the Financial Director for verification and deposit. The Financial Director will submit it to the JTAA's current Financial Institution for deposit. Any time funds are transferred from one individual to another, the funds are to be counted, placed in an envelope, sealed, and signed across the seal by the parties involved in the transaction. The amount enclosed will be recorded on the outside of the envelope. List cash and checks separately. If unsold goods, such as fund raising items are included, list them on the envelope separately.

5.10 Insurance

In order to provide protection to all participants in JTAA Baseball, the Baseball Committee shall purchase annual insurance prior to the start of the spring season.

The Insurance Program is designed to afford protection to all participants at the most economical cost to the local league. It can be used to supplement other insurance carried under a family policy or provided by an employer. If there is no other coverage, JTAA Baseball insurance, which is purchased by JTAA Baseball, not the parent, will provide benefit coverage for all treated injury costs up to the maximum stated by the policy.

If a child sustains a covered injury while taking part in JTAA Baseball, the insurance program specifics are:

1. File a claim initially under insurance carried by the family: i.e., Blue Cross/Blue Shield or any other insurance protection available.
2. Should a family insurance plan not fully cover the injury treatment, the JTAA Insurance Policy will help pay the difference up to the maximum stated benefits. This includes any deductibles or exclusions in your own insurance. A form shall be filled out and signed by the President.
3. If a child is not covered by any family insurance, the JTAA Insurance Policy becomes primary and will provide benefits for all covered injury treatment costs up to the maximum benefits of the policy, excluding deductible. A form shall be filled out and signed by the President.
4. Benefits will be paid as stated per policy.

5.11 Proposals/Bids

This applies to purchases of uniforms, concessions, trophies and other purchases over \$5,000.

All expenditures require the approval of the President. Periodically, bid sheets will be delivered to each supplier, listing appropriate information such as quantity, size, style. Information concerning another supplier's bid may not be divulged to

any other supplier. Consideration for sponsorships will not be part of the bid process. All bids are at face value for services or supplies being sought. Existing sponsors shall be solicited and be granted first right of elimination if the President or Baseball Committee considers prices not competitive. Certain contingencies may preclude the application of these rules. These contingencies will be handled on a case-by-case basis. Emergency need items, as determined by the President of Baseball require only his approval. General JTAA policy is to provide payment within 30 days of receipt and acceptance of goods or services on an accurate invoice.

5.12 Publicity Procedure

Game summary pads will be given out to Division Directors prior to the start of the season. The Division Directors will distribute them to the Managers in their respective leagues.

Game summary pads should be filled out completely with sponsor's name, team name, game dates, fields, first and last names of players noted and comments concerning game events.

Score sheets will be filled out after games by either the Manager, or the Team Representative for Major Division and Senior Division teams only.

Score sheets for Major Division and Senior Division should be filled out completely with sponsor's name, team name, game dates, fields, first and last names of players noted and comments concerning game events.

The Team Representative should then provide the completed sheets to their Division Director. Division Directors will collect and screen each sheet and provide the edited sheets to the Publicity Director for the Courier weekly.

5.13 Business Publications

All business publications must be submitted in writing to the President prior to submittal to the Jupiter Courier or Palm Beach Post. Upon approval, the Director will then provide a copy of the correspondence for publication to the Publicity Director or Secretary if no Publicity Director has been appointed.

The Publicity Director (or secretary) will notify the Palm Beach Post and Jupiter Courier regarding registration dates. All correspondence presented for publication will be specific as to times, dates, events, etc, and must be approved by the President of JTAA Baseball.

5.14 Sponsorship Solicitation

Potential sponsors must be informed that sponsorship of a team/banner does not give them an "inside track" to gaining a contract for providing supplies or services to JTAA Baseball. Primarily, providers of uniforms, pictures, awards and printing services must be made aware of this fact. Providers of supplies and services are subject to the Bid and Proposals By-Laws. If a sponsor is selected to provide supplies or services to JTAA Baseball, he may deduct the sponsorship fee from his invoice for convenience if approved by the President. Such a deduction shall be shown as a separate line item on the invoice.

In addition, Sponsors shall be informed that every effort will be made to oblige a request for placing their child on the team they sponsor, but there are no guarantees. No other commitments shall be made to a sponsor (i.e. uniform color, specific Manager, etc.).

A sponsor shall not contribute to any individual team with regards to uniforms, equipment and individual awards or in any other manner, which can be deemed as special treatment to a single team.

A coach, manager or parent who sponsor's a team shall not provide preferential treatment to that team.

5.15 Tournament Team Procedure

JTAA Baseball may field the following All-Star Teams:

- 9U All-Stars
- 10U All-Stars
- 11U All-Stars
- 12U All-Stars
- 13U All-Stars

- 14U All-Stars
- 15U All-Stars
- 16-18U All-Stars

5.16 All-Star Managers

The Cal Ripken Division and Senior Division Directors or their individual League Directors shall distribute the All-Star Manager Nomination Form to all rostered managers and coaches in the Minor Leagues, Major Leagues and Senior Leagues. Any manager or coach listed on a regular season Cal Ripken Division roster is eligible to be a manager or coach on any Cal Ripken Division all-star team. Any manager or coach listed on a regular season Babe Ruth Division roster is eligible to be a manager or coach on any Babe Ruth Division all-star team.

Upon receipt and review of all completed All-Star Manager Nomination Forms for their respective leagues, the managers in attendance at the All Star Selection meeting shall vote to recommend an All Star Manager for their respective age group and division. A committee consisting of the Cal Ripken Director, Player Agent and Travel Director shall meet to select an All Star Manager for each respective age group and division giving deference to the All Star Manager recommended by the managers. The committee shall forward the All Star Manager they selected to the Baseball Committee. If the All Star Manager selected by the committee is different than the All Star Manager recommended by the managers, the committee shall provide the Baseball Committee with an explanation as to why the managers' recommendation was not followed. The Baseball Committee shall also be provided with a list of all candidates who completed the Manager Nomination Forms. The Baseball Committee will then vote on the All Star Manager for each all-star team from their respective leagues.

If Major League Manager Candidates are not available for the 10-year-old, 11-year-old and the 12-year-old All-Star teams, then the Cal Ripken Director shall recommend a Manager from within the Cal Ripken Division. Senior League Managers names shall be collected and submitted to the Baseball Committee, along with the Senior Division Director's recommendation, for the 13U, 14U, 15U, and 16-18U All-Star teams.

The Division Directors will determine deadlines, for these nominations, after Babe Ruth Baseball has established All-Star tournament dates.

The Baseball Committee must approve Manager Selections and team rosters. All-Star team managers shall notify all players of their status after Baseball Committee approval.

5.17 All-Star Teams

All-Star players wishing to be considered for all-star teams must complete an All-Star Consent Form and turn in to their respective Manager. The Consent form states that if selected, they will be available to play at each level of All-Star Tournament play for their respective age group and they agreed to pay the all-star registration fee.

All Managers in each Division will then meet with the Player Agent, League Director and the Division Director to vote on the players. The eight (8) players receiving the highest vote count will be on the roster with the remaining roster spots selected by the All-Star Manager. The Player Agent shall tally the respective league votes to determine the top eight players. The Player Agent shall have authority to resolve all disputes relating to All Star Voting that may arise in his or her sole and absolute discretion. Players will not be allowed to play up on all-star teams.

All-Star rosters shall be submitted by each manager to the League Director two weeks prior to any tournament play. All-star rosters shall be approved by the Baseball Committee prior to any tournament play. All changes to All-star rosters shall be provided to the League Director prior to play. Failure to comply will result in the team not being allowed to compete in All-star play.

An All-Star player may be removed from the team for unsportsmanlike or inappropriate behavior, which is deemed detrimental by the Team Manager.

The parents of players on JTAA Teams hosting tournaments must volunteer to work said tournaments. Failure to do so will disqualify the child from tournament participation for two (2) years.

5.18 All-Star Uniforms

All-Star uniforms (shirts, caps, pants, belts and socks) will be furnished to all players as part of their registration fee. The player will be allowed to keep the uniform after the All-Star games are completed. It will be the responsibility of the All-Star Manager to obtain the sizes of their players uniforms and get to the Cal Ripken Director. Under no circumstances, can the manager order additional uniforms due to wrong sizing. The manager is responsible for distributing uniforms. Two coaches and one manager uniform should be purchased.

5.19 JTAA Baseball Protest Guidelines

The Baseball Review Board is empowered by JTAA Baseball to resolve all protests filed with the league. The Review Board shall base its decisions on the published rules of the sanctioning body, under which the league is operating, or contact the appropriate District, State or National office for a rule clarification. The Review Board shall reference their source, page and paragraph when resolving a protest.

1. Protests are allowed at the Major League and Senior League levels to resolve rule interpretations, not judgment calls, by the Umpires. Protests must be noted with the game Umpire-in-Chief and the official scorebook.
2. The protesting Manager (acting Manager if Manager is not at game), and not a coach, shall file a written description of the rule violation with the respective League President within 24 hours of the completion of the game.
3. All written protests must be accompanied by a check for \$100.00 made payable to JTAA Baseball. If the protest is upheld in favor of the protesting Manager, then the check will be returned.
4. Should a member of the Review Board be directly involved in the protested game, they shall be removed from such board until a decision has been rendered.
5. The League President shall make every effort to resolve the protest; otherwise it shall be submitted to the Review Board Director for resolution within 48 hours of receipt.
6. The Review Board has 7 days to hear and render a decision regarding a protest. The decision will be submitted in writing to the respective League Director and President, and copy kept on file with the Review Board Director.
7. The respective League President and Director will provide a copy of the Review Board's decision to the protesting Manager.
8. Protest rulings by the Review Board are final.
9. The decision of the Umpire shall be final at all other levels.

5.20 JTAA Executive Board Policies and Guidelines

5.20.1 Organizational Chart

The organizational chart of each sport will list all positions filled and unfilled. The name, address and phone number of each position filled will be required by all Sport Directors at the beginning of each season and copies will be given to each member of the Executive Board.

5.20.2 Budgetary Requirements

The annual budget must be submitted by each sport to the Executive Board for approval prior to registration. All budgets must be written to show a return to the general fund. No off-budget expenditures over \$500.00 may be made without prior approval of the Executive Board. All registration fees must be approved by the Executive Board. All sponsorship fees must be approved by the Executive Board.

5.20.3 Sports Director Requirement

Mandatory attendance to all JTAA Executive Board Meetings. Newsletter information (verbal or written) must be given to the Executive Board at the monthly meeting and a 3-month calendar is required from each Sport Director. This information will be published approximately 2 weeks after the Executive Board Meeting.

Certificates of insurance are required from each Sport Director prior to the issuance of facility permits. The appropriate entities (municipality, county or School Board) must be named as co-insured.

A list of coaches, including name, address and phone number must be submitted to the Executive Board for approval at the monthly meeting prior to the commencement of practice. This list must be updated to include team name, sponsors and league level of play prior to the first game.

Written rules for each sport must be given to all coaches prior to the start of each season. The white copy of the registration form must be given to the Executive Board and a copy retained by the sport.

Each sport must adopt a standard uniform policy.

The Minimum Disciplinary Guidelines must be adhered to by all sports, and copies must be distributed to each coach prior to the beginning of practice.
The Coaches Suspension Policy must be adhered to by all sports.

Each Sport Director will supply to the Executive Board a report of all disciplinary actions taken against any player, coach, official or spectator.

5.20.4 Coaching Requirement

The JTAA Executive Board Policy Guideline recommends that no league Director may coach within the league that he/she directs. National Youth Sports Coaches Association (NYSCA) certification is required for all coaches prior to practice and games.

5.20.5 Facilities Policy

All facilities will be obtained by request through the Facilities Director of the Executive Board.

5.20.6 Fundraising Policy

All fundraisers must be submitted in writing to the Executive Board for approval.

5.20.7 Sponsorship Policy

No solicitation of sponsors may be done without prior approval of the individual Sport Board or the Executive Board.

Sponsorship fees and period of sponsor solicitation must be approved by the Executive Board.

5.20.8 Equipment Policy

Annual equipment inventory must be given to the Executive Board at the close of each sport season.

Any equipment, that can be permanently marked, must be.

Coaches will be required to sign for equipment and be responsible for its return.

5.20.9 Awards Policy

Awards will be given to each player in the learning leagues. There will be no individual player awards in any level of JTAA sport, nor may any individual or business contribute awards of any kind.

5.20.10 Boundary Policy

The present JTAA boundaries include residents of incorporated Jupiter, residents of incorporated Tequesta, residents to the north who reside in the Jupiter- Tequesta postal district and residents to the south who reside in the Jupiter school district as well as future annexation areas of the town of Jupiter. The 20% rule must be adhered to by all sports and is as follows: no team, league or sport shall consist of more than 20% of players from outside of JTAA geographical boundaries.

JTAA Baseball boundaries follow the league boundaries established by Cal Ripken and Babe Ruth, which are north of Donald Ross and South of Monterey Road for Cal Ripken and South of the City Limits of Fort Pierce for Babe Ruth.

5.20.11 Operations Manual

Each Sport's Board must review this Operations Manual at the end of each season and an updated version (if required) must be submitted to the Executive Board for approval prior to the next season registration.

6.0 TRAVEL POLICIES

6.1 Forward

The JTAA Travel Baseball Program is governed and managed by the JTAA Baseball Committee, under rules and policies established by the JTAA Executive Board and the JTAA Baseball Committee. Volunteers operate all JTAA sports programs, including the travel teams. No one associated with JTAA Travel Baseball Program, including the Director, Board Members, League Directors, Managers and Assistant Coaches, shall be paid unless said person has an approved Trainers Agreement

and has been approved by the Executive Committee and Baseball Committee.

The JTAA Travel Baseball Program exists as an extension of and a complement to the JTAA Recreational Baseball program. As such, the JTAA Baseball Committee will schedule travel activities to co-exist with the recreational program that is JTAA Baseball's first priority.

The purpose of JTAA Travel Baseball teams is to provide the youth of the Jupiter-Tequesta area the opportunity to compete on a statewide and national level and provide talented young athletes the opportunity to develop their athletic skills and sportsmanship-like attitudes in a more competitive atmosphere.

The Baseball Committee shall develop and maintain policies regarding the operation and administration of its travel program. These policies, and any subsequent revisions, shall be governed by the overall JTAA policy and shall be submitted to the JTAA Executive Board for approval.

The Special Programs Director shall supervise the Travel Baseball Program. The Special Programs Director shall review and determine whether each travel team is in compliance with fiscal policies and player selection policies of JTAA Baseball and the JTAA.

6.1.1 Travel Creed

CREED

All managers, coaches and officials of the Jupiter Tequesta Athletic Association will help all players to develop strong, healthy bodies and minds; the highest type of sportsmanship; understanding and respect for the rules; courage in defeat modesty in victory; themselves into becoming good citizens

6.2 General Travel Policy

The objective of the JTAA is to develop good citizens as well as good athletes. Although the Travel Program is a more competitive program, with an increased emphasis on winning, the emphasis shall not be on "win at all costs". Managers, coaches, players and parents that demonstrate "win at all costs" behavior are not wanted in JTAA, even in the travel program.

The code of behavior adopted for our Recreation Programs also applies to travel. In accordance with this code, all managers, coaches and officials shall:

1. Maintain discipline at all times.
2. Not use profane or vulgar language in the presence of players.
3. Not smoke, chew tobacco or use other forms of tobacco on the playing field during practice or games. Coaches should not smoke or use tobacco products in the presence of participants at any time before, during or after any official or unofficial team function. This specifically would exclude smoking on the playing field or within the athletic park or facility during games or practices.
4. Not permit drinking of alcoholic beverages during practice or games. Coaches should not drink alcoholic beverages or allow others within his or her scope of control--parents, players, supporters--to do so in the presence of participants at any time before, during or after any official or unofficial team function. This specifically would exclude consuming alcoholic beverages while on the playing field or within the athletic park or facility during games or practices. This would also exclude consumption of alcoholic beverages at any time in which the players are under the coaches' control or care.
5. Not permit a spectator to harass any player on any team for any reason.

Travel team managers and coaches shall report to the respective sports board any violation of the Creed or General Regulations by a manager, coach, player, or anyone officially connected with the JTAA.

6.2.1 Team Names

JTAA Travel Baseball teams shall be known as either the Jupiter Hammerheads or the Jupiter Cardinals. Unless otherwise requested and approved, the first team approved by the JTAA Baseball Committee, within each age group, shall be known as the Jupiter Hammerheads. The second team approved by the Committee, within each age group, shall be known as the Jupiter Cardinals. The Baseball Committee can choose to approve a third team in an age group, if it is determined that the interest and talent is there. The third team shall be known as the Jupiter Diamondbacks.

6.2.2 Duration

The two Travel seasons start August 1 and Feb 1 of each year. Out of town tournaments will not interfere with JTAA tournaments and will not conflict with the JTAA Spring Recreational Baseball Season or All-Stars.

6.2.3 Tournaments

The Special Programs Director shall work with each Travel team manager to determine the number of tournaments that each team shall participate in and the tournaments to be hosted by JTAA. The Special Programs Director shall work closely with the JTAA Baseball Program Director regarding field availability.

When JTAA Baseball hosts a tournament, the Travel teams will provide the volunteer workers to ensure successful administration of all facets of the tournament.

6.2.4 Finances

Funds shall be raised for each team through player registration fees, tournament fees, corporate sponsorships or donations, concessions and fundraisers.

6.3 Team Selection

6.3.1 Request for New Travel teams

JTAA Baseball members may contact the Special Program Director to request the formation of a new travel team for age groups 8 and up. The Special Program Director presents the request to the Baseball Committee for approval.

6.3.2 Selection of New Travel team tryouts

The Special Program Director:

1. Will determine a time for tryouts and notify the Publicity Director (or secretary) of such for publication in the Courier and emailing notification to existing registered players.
2. Request existing travel managers to assist with the tryouts.
3. Conduct the tryouts, or designate a person to take the responsibility to evaluate players with regards to fielding, fly balls, hitting, and timed running. A statistical score (5 out of 10 fly balls caught) for each category will be maintained.
4. Tabulate the scores and identify the top eight players.
5. Notify the top eight that they have made the team.
6. Identify potential manager candidates from the parents of the top eight players that have made the team.
7. Conduct interviews with interested parties along with the President.
8. Recommend manager to the Baseball Committee for approval.
9. The approved manager will select the final players to fill the team roster.

6.3.3 Seasonal Roster Rule

Each sanctioned JTAA Baseball travel team shall comply with this section, unless granted an exemption from the JTAA Baseball Committee. These rules are intended to insure that each travel team will hold semiannual try-outs and to provide for guidelines for establishing a fixed seasonal roster of players and a process of making additions or deletions from those rosters. Each semiannual period is referred to as a Season and the rosters will be set for the Season.

1. Each team shall hold semiannual open tryouts. All roster positions shall be deemed as open as of the try-out. Try-outs shall be held within a time frame designated by the JTAA Baseball Committee before the beginning of the fall and spring recreational baseball seasons. Additional tryouts may be held if approved by the JTAA Baseball Committee. Seasonal Rosters shall be submitted before any games may be played.
2. The date, time and place of try-outs shall be posted, all roster positions will be filled from those who attend the tryout. Additional players may not be added once the roster has been submitted, unless approved by the Special Programs Director after notice to the Player Agent.
3. Once a Seasonal Roster has been established, no player may be removed from the roster unless:
 - a. The player's parents and the manager agree to the player's removal;
 - b. The Player may be involuntarily removed if:
 - i. The player has repeatedly failed to attend practice and games, failed to participate in team activities (such as concessions/fundraisers) or repeatedly been involved in disciplinary problems,
 - ii. After warning and notice to player/parents, and with concurrence of Special Programs Director and JTAA Program Director. The sole right of review rests with the JTAA Baseball Committee.
4. A Player listed on the roster of one team may not quit that team and take a position on another team within the established Season, unless the managers and family agree or, if an agreement can not be reached, the player may appeal to the Baseball Committee.
5. A Manager, Coach or Trainer of an established or pending travel team may not recruit players listed on the roster of any JTAA Travel team. A Trainer may not switch to another travel team in the same age group without approval of the JTAA

Baseball Committee.

6. The transfer or removal of a player from an established roster, results in that player's and their parent's forfeiture of fees and expenses paid to that team's travel account. The player and parents "own" the uniform and personalized equipment, not the team's equipment, if any. A refund policy may be established, if the uniforms or personalized equipment are required to be returned to the team and a proportional values established. In other words, there is no vested right to a refund, unless the player is required to return the uniform or personalized equipment.

7. An established and uniform set of Travel Guidelines for Players, Parents and Coaches which includes these rules and a disclaimer that these rules do not establish any right in favor of the player or their parents and that JTAA offers the sole venue for dispute resolution will be circulated to each team and its players. Each manager, player and player's parent(s) should sign a copy of these guidelines.

6.3.4 Player Eligibility

Each JTAA Baseball Travel team must adhere to the 80/20 rule. The 80/20 rule specifies that no more than 20 percent of a team can be from outside the JTAA boundary, as defined by JTAA Executive Board Policy. Players who are within JTAA Baseball Boundaries and who play recreational baseball within JTAA baseball are considered "in boundary" for the purpose of the "80/20" participation rule. Any exceptions to this policy must be approved by both the Sport's board and the JTAA Executive Board.

Specifically, the 80/20 rule shall apply to an individual travel team, not an age division. For purposes of calculating 80/20, the number shall be rounded to the nearest whole number. The following table applies:

Total Players on Team; Outside Players Permitted

20%
3-7; 1
8-12; 2
13-17; 3
18-28; 4

The JTAA Baseball Travel Policy further stipulates the following player eligibility requirements:

1. Participation in the Spring Recreational Baseball program is a prerequisite to participation in the Travel Baseball program for all players, League Age 14 and younger, who reside within the JTAA boundaries as defined in Section 5.20.10 of this manual. The players who reside outside of the JTAA Boundary but within the JTAA Baseball Boundary as defined in Section 5.20.10 shall be required to participate in the Spring Recreational Baseball Program to be counted as part of the in boundary players for purposes of the 80/20 rule. If a player who resides outside of the JTAA Boundary but within the JTAA Baseball Boundary does not participate in the Spring Recreational Baseball Program, the player will be counted as an out of boundary player for purposes of the 80/20 rule. If a travel baseball player participating in the Spring Recreational Program has more than three (3) unexcused absences from Spring Recreational Baseball games in any given season, that Player shall not be eligible to participate in the Travel Baseball program. If an absence is due to sickness, injury or vacation and the Recreation Manager is advised of the absence in writing prior to the game, the absence will not be considered an "unexcused absence." The Travel Manager shall be responsible for monitoring and enforcing this rule and failure to do so may result in sanctions against the Travel Manager. If an travel baseball player who resides within the JTAA boundaries plays baseball for a school team in the spring, the player's Spring Recreational Baseball participation requirement shall be deemed satisfied by the player's participation on the school team and the player does not need to participate in the Recreational program to qualify as an "in boundary" player. However, if such player wishes to qualify for an All Star team, the player shall be required to sign up for the Spring Recreational Baseball season and the player's participation requirement shall be the same as the Babe Ruth / Cal Ripken participation requirements for All Stars.

2. Age determination dates are the same as JTAA Rec Baseball.

3. Players are allowed to play up with older players at the manager's discretion.

4. No player is allowed the right to play down. No exception to this policy will be allowed unless authorized by JTAA Travel Baseball's sanctioning body, in writing, and a written insurance waiver is obtained.

6.3.5 Team Assignments

As a minimum, each team must conduct tryouts prior to the start of the each travel season. These tryouts must be open to all eligible players and shall be advertised beforehand. The Travel team manager shall have complete discretion in the selection of his/her players, unless it is a new team. However, the JTAA Baseball Committee must approve all managers, coaches and players prior to final submission of a team's roster.

6.3.6 Number of Teams

JTAA Baseball allows a maximum of two (2) teams within a specific age group, which may be designated as single age (i.e., 9-year-old, 10-year-old, etc.) or multiple age (i.e., 10 & Under, 12 & Under, etc.) teams.

6.3.7 Late Registrants

Upon approval of the JTAA Baseball Committee, managers may pick up additional players after the team is posted.

6.3.8 Scholarships

JTAA Policy provides that no child be denied the opportunity to participate in its athletic programs due to financial considerations. Team managers and the JTAA Baseball Committee shall do all they can to provide deserving players with the opportunity to secure financial aid. Such financial aid could include reduced registration, payment plans, player sponsorships, full or partial scholarship or increased fundraising opportunities.

6.4 Operating Rules

6.4.1 Practices

The Sport Travel Policy shall specify any restrictions on practices. The following guidelines shall apply:

1. No Sunday practices before 1:00 p.m.
2. Unless participating in a tournament that requires daily play, all teams must take off at least one day per week from practice, games or travel.
3. Recreation League activities, including practices, games, and team activities shall take priority over Travel.

6.4.2 Practice Sites

All practices must be held at JTAA approved facilities. The JTAA Baseball President, Special Programs Director and Scheduling Director are responsible for coordinating field usage between Rec and Travel and with the Executive Board.

6.4.3 Manager, Coach, Player and Spectator Conduct

The JTAA Executive Board disciplinary guidelines apply to the Travel Program. These guidelines cover players, coaches, league officials, and spectators and are especially important when JTAA teams travel to other venues. Players, coaches and parents must remember that they are representing the Jupiter Tequesta community and should exhibit good behavior and sportsmanship at all times. The JTAA Baseball Committee, in accordance with its standard disciplinary policy, shall investigate complaints regarding inappropriate behavior.

6.4.4 Uniforms

All uniforms are to contain the JTAA logo.

Under JTAA rules, no one--including coaches, parents, sponsors or other individuals-- may give any awards to any individual player; this includes individual trophies, game balls, or other awards.

6.4.6 Playing Rules

While there are no minimum play requirements for JTAA Travel Baseball teams, it is recommended that managers play everyone both offensively and defensively. This guideline should not be construed to mean that all players must receive equal playing time or that everyone must play in every game.

6.4.7 Coach Selection

All travel managers and coaches shall be approved by the JTAA Baseball Committee and submitted to the JTAA Executive Board for final approval prior to the first travel team activity, to include tryouts. All travel coaches must have current NYSCA certification and must have completed the PAYS program –per present policy.

The following will be considered by the Committee when approving managers and coaches for JTAA Travel teams:

1. Best interest of the players.
2. The ability to reflect the ideals of JTAA Baseball.
3. Years of experience in managing or coaching teams in JTAA Baseball.
4. Involvement or participation in the JTAA training program.
5. Overall involvement in the Baseball program.
6. The experience in baseball programs as a coach or participant

6.4.8 Season Guidelines

Prior to the start of each season, the Special Programs Director shall recommend ground rules for the season specifying limits on number of tournaments, amount of travel, and fund-raising expected from each team. These guidelines shall be submitted to the Baseball Committee. These ground rules will be provided to the team managers, and via the managers, to the team parents. JTAA Travel Teams must play in JTAA sponsored tournaments.

6.4.9 Manager Responsibilities

The travel team manager's responsibilities and authorities include:

1. Ensuring players and coaches reflect the ideals of JTAA at all times. This includes maintaining a spirit of fair play and sportsmanship on and off the field.
2. Collecting and keeping track of all registration fees, sponsorship fees, hotel money, and other money turned in.
3. Turning in all money collected through fees or other fundraising activities to the Financial Director in accordance with JTAA Baseball's money handling procedures. It is important that all money raised through team fundraising activities be immediately turned in to the Financial Director. Financial accounting through JTAA provides protection to the Manager and protects JTAA's tax-exempt status. Slush funds are not allowed to be maintained. A minimal amount of cash can be collected from the parents and maintained for the purpose of paying umpires during travel games.

6.4.10 Travel Finance Policy

As a general rule, JTAA funds may be used to pay actual reasonable and customary expenses associated with the players and coaches' travel. Customary expenses include the following:

1. Tournament Registration Fees
2. Any additional tournament fees assessed to players or coaches (gate admission or balls for example)
3. Motel rooms for players and coaches
4. Miscellaneous Expenses to cover incidentals such as ice, Gatorade and reasonable miscellaneous expenses for the players

Expenses that may not be paid for with JTAA funds include:

1. Entertainment and amusement expenses
2. Parent's Meals
3. Parent's Travel
4. Gas
5. Tolls
6. Alcoholic Beverages of any kind for anyone

Any additional fundraising or expenditures not approved in the budget must be submitted to the Special Programs Director via a Fundraising Request Form for approval by the Baseball Committee and the Executive Board. The Executive Board shall approve additional fundraising or expenditures on a case-by-case basis after reviewing its potential impact on JTAA tax exempt status, the appearance to those donating money to the program, and consistency among the sports.

6.4.11 Travel Hotel Policy

When assigning rooms for overnight stays, the manager shall make sure arrangements are made for players not accompanied by parents. Under no circumstances shall a manager or coach share a room with an unaccompanied player without written consent from the player's parent/guardian.

7.0 JTAA BASEBALL SUPPLEMENTAL PLAYING RULES

Purpose -To detail the supplemental rules for JTAA Baseball games and the method by which the rules may be changed.

All games will be played in accordance with current rules for that division as established by Babe Ruth Baseball and/or Pony Baseball except as modified herein.

All team managers, coaches and umpire candidates shall attend rules and umpires clinics prior to the start of the season.

The JTAA Supplemental Rules are distributed to each team manager and shall be adhered to in addition to the Babe Ruth Baseball Rules and Regulations.

7.1 Modification to Supplemental League Rules

A Rules Committee shall be established as defined by the Administrative By-Laws. The Rules Committee is solely responsible for maintaining the league rules.

Prior to each season, as soon as current Babe Ruth Rule Books are available, the Rules Committee shall review these current rules and note any changes from the previous season. The Rules Committee shall make changes to any local JTAA rules, as necessary, to be in compliance with Babe Ruth rules and publish a proposed set of rules for the season.

The Rules Committee shall meet in advance (at least six weeks) of the start of the season to finalize the supplemental rules. Additionally, it is the responsibility of the Division Directors to notify all managers of the date of this meeting at least one week in advance to allow for their participation, if possible.

At any meeting where rules are to be established or changed, at majority of the members of the Rules Committee present at the time of the vote shall constitute a quorum. A simple majority of members of the quorum voting to accept a change or establish a new rule shall be sufficient to put the rule change into effect.

The Rules Committee is responsible to publish the final supplemental rules of play for the current season at least 2 weeks prior to the start of the season. Once published, the rules may not be changed except by action of the Rules Committee.

Division Directors may enact game safety and time limit changes, with the concurrence of the League Presidents or by the Rules Committee. Division Directors are responsible for notifying coaches, managers, and; concessions people of game time limit and safety changes as necessary. League Presidents shall file amended game time limit and safety rules with the Rules Committee.

7.2 Player Distribution

Senior, Major, and Minor Leagues will conduct a draft. The Player Agent will administer and conduct all drafts and player disbursements. Manager's draft order will be determined based on average scores of protected players. Round One will begin with the manager with the lowest number drafting first followed in order to the highest number. Round Two will begin with the manager with the highest number drafting first followed in order to the lowest number. The draft will alternate first drafts until all players have been drafted. This procedure will be followed unless alternate draft methods are presented and approved by the Baseball Committee prior to draft.

The Cal Ripken Director and the Player Agent will disperse T -Ball players and Machine Pitch players.

Major League and Senior League Managers shall be responsible for their own player evaluations. All League evaluations must be returned to the Player Agent prior to leaving the draft.

All players eligible to be drafted to Major Blue Division teams will be determined by evaluations. This number will be based on the number necessary to complete a 12-player roster.

Any Major Blue Division player requesting a transfer/trade/release from their current team after the respective draft shall be returned to the Major Red Division for a period of one year.

All players league age 9 thru 18, who do not attend one of the scheduled evaluations will be given an assigned score based on

historical information and input from managers/coaches. The exact method to be used will be determined by the Player Agent.

There is no restriction as to the number of 10-year-old players on the Major Blue Division roster. Play-ups of 12 year olds to Babe Ruth are not allowed.

JTAA Baseball

Common Supplemental Rules

Preface

JTAA Baseball is affiliated with Babe Ruth League, Inc. and follows its rules, with some modifications. Babe Ruth Baseball is divided into two Divisions, Babe Ruth Division for those players who are league age 13 and older and Cal Ripken Division for players league age 5 to 12. Each Division is further divided into age-based leagues.

The league structure is based upon specific age designations with "League Age" being determined as of April 30th of the upcoming year including the 12 Year Old Swing Player as allowed by Babe Ruth. T-Ball is an instructional, entry-level program for players who are league age 5 and 6. The Rookie League is a "Machine Pitch" program, for players who are league age 7 and 8, which is lightly competitive while continuing to build on teaching of the fundamentals of baseball. The Minor League 9 and Minor League 10 are lightly competitive baseball programs for players who are league age 9 and league age 10 respectively in which the players pitch to each other. The Major League is a moderately competitive league for players who are league age 11 and 12. These leagues should be viewed as a learning experience and players, coaches and parents are encouraged to be tolerant and place the emphasis on having fun.

The Babe Ruth Division is divided into the 1) 13/15 Red Division which is comprised entirely of players who are league age 13, 14 and 15 and play on a -full-sized field, 90 foot base paths and 60'6" pitching distance; 2) the 16 / 18 Blue Division is comprised of players who are league age 16, 17 and 18 and is played on full-sized fields, 90 foot base paths and 60'6" These leagues are competitive and the rules reflect their competitive nature.

Our system of rules is based upon the rules printed in the current addition of Babe Ruth League, Inc, *Baseball Rules and Regulations and Official Playing Rules*. Those rules are based upon the *Official Baseball Rules*, the rules used by Major League Baseball. JTAA Baseball has modified or supplemented those rules. It is the intent of JTAA Baseball to play under rules as close as possible to the Official Rules of Baseball, but modified to fit the age of each league's participants.

These pages contain JTAA Baseball's Common Supplemental Rules, rules that apply to all JTAA Baseball, and league specific Supplemental Rules, rules that only apply to that particular league. To determine the rules that apply to any particular league, you must begin with the Babe Ruth Rule Book, determine how those rules are modified by JTAA's Common Supplemental Rules and then the specific league Supplemental Rules.

These rules are the result of many hours of review and consideration and based upon many years of experience. The goal of the program is to let the players have fun while learning basic baseball concepts and developing their skills. The rules adopted by JTAA Baseball will be strictly followed so a uniform and structured game can be played. If any manager, coach or parent has a suggestion for a modification or change to our rules, those suggestions should be submitted to the Rules Director.

At the beginning of each season rule clinics are held for our coaches and umpires. If you are interested in attending such a clinic, please check the JTAA Baseball web page.

Common Supplemental Rules

All league officials must conduct themselves according to Babe Ruth League, Inc. guidelines and JTAA By-Laws. Any misconduct will be subject to review.

All Managers and Coaches must be NYSCA certified for the season in which they are coaching.

Manager(s) must conduct a preseason parent meeting.

In the event that a Player, Manager or Coach is ejected from a game for any reason, they may not participate in the next game (mandatory next [one] game suspension). Such suspension shall be deemed independent of any sanction that may be later imposed by a Review Hearing under the Disciplinary Policy. In the event that the umpire who ejected the Player, Manager or Coach believes the action, events or comments that lead to the ejection should be subject of further disciplinary considerations, the umpire shall inform the Program Director, the Rules/Review Director, the appropriate League Director and the Umpire in Chief in writing. This report of the ejecting umpire should include the name of the person ejected, date and approximate time of the ejection, names of the teams involved and a detailed factual basis for the belief that further consideration is warranted. The complaint shall be subject to and handled as provided in the Disciplinary Policy. If the umpire believes the action, events or comments that lead to the ejection are not subject to further disciplinary consideration, a report of the events and persons involved should still be submitted to the Program Director, the Rules/Review Director, the appropriate League Director and the Umpire in Chief in writing. However, the Review Committee may elect to review the ejection with the party(s) and the Umpire prior to the next game. Disciplinary sanctions by the Review Committee regarding baseball are final, but can be appealed to the JTAA Executive Board.

A player, manager or coach that is ejected shall not be present in the area of the fields for the next game or practice.

Equipment – Each Manager is responsible for the care and control of equipment issued to them. Equipment is expensive, and all efforts should be used to ensure it is not damaged or lost. All managers are required to return all equipment, including baseballs and defective equipment at the end of the season. If during the season equipment is deemed unsafe, or damaged, contact your Division Director to arrange for replacement equipment. (Failure to return all equipment will affect your future coaching status and you will be charged for the equipment not returned or lost.)

If a player is kept out of the lineup for disciplinary reasons, the Manager must notify the Division Director as soon as possible and file a written report within 24 hours.

Teams, Manager/Coaches must clean the dugout and the stands immediately after the game prior to leaving the area.

Concession Stand – At JTAA venues with concession stands, the game will not start or continue until the Home Team staffs the concession stand with someone 15 and older. Failure to comply with this regulation will result in a one game Manager suspension. Additional offenses shall result in game forfeit and/or season suspension. If a parent is unavailable, then the Manager shall staff the stand until one becomes available.

Both teams are responsible for field preparation. Visiting Team is responsible for scorekeeping. If the visiting team is not a JTAA team, then the Home Team is responsible for scorekeeping.

Catchers must wear full catcher's gear including a catcher's mitt and a hard cup as defined by Babe Ruth rules.

Courtesy Runner speed up rule. A courtesy runner can be used for the catcher when there are two outs. The courtesy runner must be a player not currently in the lineup if one is available or last batted out.

A pinch runner is allowed in accordance with the rules.

Batting helmets with protective face shields are available upon request.

Individual team awards (unless provided by the league) are not allowed.

Absolutely NO soft toss into any fence.

Teams must show up on time and ready to play. The decision as to whether fields are considered as playable may be made by the applicable governmental official, if a field is determined as unplayable or closed by the governmental official, that decision is final and no league official, manager, coach or umpire shall allow play to proceed. The President, Vice-President or applicable Division Director may also designate fields as unplayable or closed if conditions require. If both managers agree the conditions are unsafe the game can be rescheduled. Once lineups have been exchanged, only the UMPIRE can stop the game. However, the Division Director may cancel the schedule for the day. The Division Director shall make the decision for rescheduling games.

Two adult base coaches are permitted when their team is up to bat.

The ten (10) run rule will be in effect unless otherwise stated. At least four (4) innings must be completed before the ten (10) run rule can be applied to end the game.

Base runner shall not hurdle a defensive player; penalty is a warning, runner is out. Repeated offense, player shall be ejected from the game.

Metal spikes are not allowed in the T-Ball Division through the Major League (12 and under) Division.

JTAA Policy states all teams shall wear uniforms provided by the respective sport programs. No team practice jerseys will be permitted in JTAA Baseball.

All managers and coaches must wear JTAA Baseball designated and supplied jerseys/shirts while inside the fences during their team's game.

Alcoholic beverages are not allowed to be consumed in the Park. The use of tobacco products inside the park is prohibited.

Cheering, coaching or providing advice to a player, coach or manager from the scorer's box is prohibited.

In the event that a continuous batting order is in effect and the batter-runner becomes injured and safely reached base, a courtesy runner may be used if it appears that the injured player will be able to return to play. In such case, the last out shall be inserted as a courtesy runner. If the injury occurs in the first inning before an out is made, then the last batter in the batting order may be inserted. If the injured player is unable to play, that player's position in the batting order shall be deleted and those batters below that position shall advance in the batting order. There shall be no penalty out assessed.

Visible jewelry is prohibited in all player age groups.

With the exception of players league age 9 who shall be required to play in the Minor League 9, play ups are allowed, by virtue of evaluation and subsequent player draft, one age level only, within the player's respective Division (i.e., Cal Ripken, Babe Ruth, etc.). To be considered to play up, a player must evaluate at both their current League Age level and the one above it. Play ups from Cal Ripken to Babe Ruth are not allowed.

Upon written request by a player's parent or guardian, a player may be considered to play down on a case by case basis by virtue of evaluation and subsequent unanimous recommendation of the Player Agent and Division Director, one age level only, within the player's respective Division (i.e., Cal Ripken, Babe Ruth, etc.).

In accordance with the policies of the Jupiter Tequesta Athletic Association, JTAA Baseball will make reasonable attempts to provide access to persons that are within the scope of the Americans with Disabilities Act. It is recognized that JTAA Baseball is a licensed user of the facilities it uses and those facilities are owned by others and JTAA Baseball does not have the ability to modify or construct improvements to those facilities. With regard to participation, it is recognized that baseball is an inherently dangerous sport that requires certain physical abilities to avoid injury and to promote and protect the competitive nature of the sport. JTAA Baseball reserves the right to place applicants in leagues that match the skills and abilities of its participants for their protection and the competitive nature of the sport.

No one is permitted to deviate from these rules unless it has been approved in writing by the Rules/Review Committee Director and the respective League Directors. All rules shall remain in effect until such change(s) have been formally published.

With respect to all minimum play requirements, if any player shows up after the first pitch, the minimum play requirements with respect to that player do not apply for that game.

T-Ball Supplemental Rules

The goal of the game is to let the players have fun while learning basic baseball concepts and developing their skills. T-ball

rules will be strictly followed so a structured game can be played.

General Rules:

1. No new inning can be started more than 1 hour after the scheduled game start time.
2. Coaches must not yell negatively at players.
3. If a team is unable to field nine players on defense they can draw from the offensive team.
4. T-BALL IS NOT COMPETITIVE - DO NOT KEEP SCORE!
5. Soft safety balls will be used at all times.
6. The home team is identified on the schedule and will occupy the third base dugout.
7. A NYSCA certified coach must remain in the dugout at all times.

Defensive Rules:

8. Players must be rotated during each game. Managers must maintain a position chart each game and assure that no player plays the same position twice in the same game, and that every player plays at least 1 inning in the infield each game. Every player must play every position at some point in the season, unless the parents request otherwise.
9. All players present will play in the field each inning.
10. All teams will field a catcher who will wear a face protector and stand at the backstop until the ball is hit.
11. The child pitcher **MUST** be positioned on the pitching rubber when the ball is hit, and **MUST WEAR A BATTING HELMET WITH A FACE-GUARD.**
12. One extra infielder can be positioned on the right side of the infield and one extra infielder can be positioned on the left side of the infield.
13. All infielders (except the pitcher) **MUST** play behind the line between the bases.
14. **ONLY ONE PITCHER IS ALLOWED!**
15. The remaining players are to be spread out evenly in the outfield, at least 15 feet behind the infielders.
16. Infielders are to be instructed not to position themselves where they will interfere with the base runners.
17. A ball that is hit to the outfield must be fielded by an outfielder.
18. Outfielders cannot make an out by tagging a runner or stepping on a base.
19. Play is stopped when a ball thrown by a defensive player attempting to throw the ball to the pitcher reaches the mound, whether it is caught or not.
20. Defensive coaches are permitted on the field, but **ONLY** behind the base paths.
21. Defensive coaches are not permitted to touch a live ball, or to physically assist a player.

Offensive Rules:

22. A continuous batting order will be used in each game.
23. Each player will advance one spot in the batting order each game.
24. Offensive coaches are positioned well behind home plate, in the dugout and at first and third base.
25. The Hitting Tee will be used exclusively during games.
26. ON deck batters are not allowed.
27. Coaches may not position batters to hit in a certain direction (i.e. to third base).
28. The inning will be over when the entire roster has batted.
29. Violent throwing of equipment is not permitted. A 2nd offense will result in ejection.
30. A batter who throws their bat after swinging will be warned the first time and out the second time.
31. A ball hit less than six feet off the tee is foul.
32. Bunting is not allowed.
33. Base runners must avoid contact, and have the option of sliding (feet first only).
34. If the first baseman is blocking first base the runner does not have to touch first base to be called safe.
35. Stealing is not allowed.
36. A runner who is in between bases when play is stopped goes to the nearest base.
37. One base is allowed on an overthrow in foul territory.
38. When the ball is in play, in fair territory, runners are encouraged to take extra bases. Runners are **NOT** to be instructed to advance only when forced.
39. The last batter of the inning is to be encouraged to keep running and try for a “home run”. This is fun for the runner and the fielders, who have a great chance of getting an out, and the inning is over anyway.
40. The infield fly rule is not in effect.
41. Upon completion of the game each Manager is responsible for the cleanliness of the dugout and grandstand areas.
42. If a defensive out is recorded, the player shall leave the base.

Rookie League Supplemental Rules

General Rules:

1. No new inning can be started more than 1 hour and 30 minutes after the game start time.
2. If a team is unable to field nine players on defense it can draw substitute players from the offensive team.
3. Only game balls issued by JTAA Baseball are to be used at all times.
4. The home team is identified on the schedule and will occupy the third base dugout.
5. A NYSCA certified coach must remain in the dugout at all times.
6. Upon completion of 3 offensive outs or 5 runs have scored, the team (defense) taking the field shall be ready to play. There shall be no field warm-up.

Defensive Rules:

7. All players will play at least one complete inning in the infield and one complete inning in the outfield each game. No player will sit out 2 consecutive innings. If a player does not meet the minimum play requirement in any game, for any reason, he/she shall start the next game and fulfill the minimum play requirement from the previous game and the current game prior to sitting out 1 inning.
8. No player shall play the same position in the field for more than two innings in any game with the exception of catcher.
9. All teams will field a catcher who will wear a face protector, protective cup, full catcher's gear and use a catcher's mitt. Left-handed catcher's mitts are available from the Equipment Director.
10. The child pitcher must be positioned within 5 feet of the pitching machine, which shall be placed so that the pitch is delivered from the rubber. The child pitcher must not be in front of the machine when the ball is pitched, but may move in front of the machine after the ball is delivered.
11. Catcher throws the ball back to the pitcher, not the adult feeding the machine. The adult feeding the machine shall not wear a baseball glove.
12. All infielders (except the pitcher) must play behind the line between the bases.
13. Infielders are to be instructed not to position themselves where they will interfere with the base runners.
14. A ball that is hit to the outfield must be fielded by an outfielder. Outfielders cannot make an out by tagging a runner or stepping on a base.
15. Four outfielders are played at normal depth. Short fielders are not allowed.
16. Play is stopped when the ball is under control in front of the lead runner.
17. Defensive coaches are permitted on the field to instruct, however, no timeouts will be granted for instruction. Defensive coaches are not permitted to touch a live ball or physically assist a player.

Offensive Rules:

18. A continuous batting order will be used in each game. All players present bat in the same order all season. Subsequent games start where the previous game's order ended (the on deck batter when the previous game ended is the leadoff batter in the next game).
19. Offensive coaches are positioned on the pitching mound, well behind home plate to back up the child catcher, at first and third base. Coaches are not permitted to touch the base runners. All coaches must be NYSCA certified. The offensive coach who is positioned on the mound is responsible for the safe operation of the pitching machine and is positioned behind the pitching machine.
20. One on-deck batter is allowed, but the on-deck batter must be located behind the batter at the plate, and in the chalked on-deck circle. On-deck batters must not be allowed near the dugout opening or within 10 feet of another player. On-deck batters must wear a batting helmet.
21. Each batter will be allowed 6 hittable pitches in which to put the ball in play else the batter is OUT. A FOUL BALL on the 6th pitch entitles the batter another pitch to put the ball in play. After the 6th pitch, a batter continues to hit so long as the subsequent pitches are fouled off. NOTE: The Umpire can call "No Pitch" if in his/her judgment the ball cannot be hit!
22. There are no walks. A certified coach must operate the pitching machine.
23. The inning will be over when 5 runs have scored or there are 3 outs.
24. Bunting is not allowed.
25. Violent throwing of equipment is not allowed.
26. A batter who throws their bat after swinging will be warned the first time and called out the second time.
27. Base runners must avoid contact, and have the option of sliding (feet first only). If a runner slides headfirst or in a manner the umpire determines to be malicious, the runner will be called out. Runners may also be called out if, in the opinion of the umpire, they do not attempt to avoid contact.
28. Stealing is not allowed.
29. A runner who is in between bases when play is stopped goes to the nearest base.
30. One base is allowed on an overthrow in foul territory.
31. When the ball is in play in fair territory, runners are to be encouraged to take extra bases. Runners are not to be told to

advance only when forced.

32. The infield fly rule is not in effect.

33. Upon completion of the game each Manager is responsible for the cleanliness of the dugout and grandstand areas.

34. The speed setting for the pitching machine shall be set and maintained at a speed as designated in writing by the majority decision of the President, Cal Ripken Director and Rules Director.

35. A batted ball that strikes, hits, impacts or comes to rest under or within 5 (five) feet of the pitching machine is a dead ball and the batter/runner shall be awarded first base and all runners occupying a base shall be awarded one base. A thrown ball that strikes, hits, impacts or comes to rest under the machine or within 5 (five) feet of the machine is a dead ball, Rule 29 applies to all runners.

Minor Division Supplemental Rules

General Rules:

1. No new inning will start 1:35 min after a game has started and the game shall cease 1:50 min has elapsed since the start of the game. Note that play must stop at 9:30 on school nights. This rule shall not apply to tournament or playoff games. A game stopped because of the stop time will revert to the last completed inning. If the game is tied when the applicable no new inning time limit is reached, the JTAA Tie Breaker is used.

2. A regulation game is 6 innings unless the game is called by the umpire or is subject to the 10 run rule. If the umpire calls the game, the No Game Rule note to Babe Ruth rule 4.10(e) applies.

3. When a team scores 5 runs, the half-inning is over. Only 5 runs will count.

4. If a team cannot field 8 players, the short team will have players assigned from the other team. There are no forfeits.

5. Regulation Cal Ripken/Babe Ruth baseballs, provided by JTAA, will be used at all times.

6. The home team is identified on the schedule and will occupy the 3rd base dugout.

7. Upon completion of the game each manager is responsible for the cleanliness of the dugout, field and grandstand area.

8. Any pitcher withdrawn from the mound and/to lineup, or a pitcher who is withdrawn from the mound and stays in the game at another position, shall not be permitted to pitch again in the same game.

9. Free substitution in the field is allowed.

Offensive Rules:

10. The batting order will consist of all players available to play in a continuous batting order.

11. Runners cannot leave the base they are occupying until the ball reaches the catcher.

12. A runner is out if they slide in a manner the umpire determines to be malicious, or do not attempt to avoid contact with a fielder who is in possession of the ball or in the act of receiving the ball. A player will be called out for sliding headfirst.

13. Batters cannot run on a third strike that is dropped or not caught by the Catcher.

14. Runners may not steal home on the throw back to the pitcher, unless the ball is not fielded.

15. Sixty-foot base paths will be used.

16. Violent throwing of equipment is not allowed. A second offense will result in ejection.

17. A batter who throws their bat after swinging will be warned the first time and called out the second time.

18. On-deck batters are allowed, but they must be located behind the batter at the plate and in the chalked "on-deck" circle.

On-deck batters must not be allowed near the dugout opening, or within 10 feet of another player. On-deck batters must wear a batting helmet. Having an "on-deck" batter is a privilege, this is a safety rule. A team that violates these safety rules will be suspended from using "on-deck" batters in their present and next game.

Defensive Rules:

19. All players will play at least one complete inning in the infield within the first 4 innings. No player will sit out 2 consecutive innings. If a player does not meet the minimum play requirement in any game, for any reason, he/she shall start the next game and fulfill the minimum play requirement from the previous game and the current game prior to sitting out 1 inning.

20. A standard defensive alignment will be utilized.

21. The infield fly rule is in effect.

22. All catchers will wear a face protector, protective cup, full catcher's gear and use a catcher's mitt. Left-handed catcher's mitts are available from the Equipment Director.

Major League Supplemental Rules

General Rules:

1. No new inning will start 1:45 min after a game has started and the game shall cease 1:55 min has elapsed since the start of

the game. Note that play must stop at 9:30 on school nights. This rule shall not apply to tournament or playoff games. A game stopped because of the stop time will revert to the last completed inning.

2. JTAA Tiebreaker Rule. One additional inning will be played. The player who made the last out is placed on second base and the batting order will resume with no outs. This will allow each team three outs with a runner on second to try to win the game, if after this one inning tie breaker, the game remains a tie, it shall be recorded as a tie game.

3. A regulation game is 6 innings, unless it is called by the umpire or is subject to the 10 run rule. If the umpire calls the game, the No Game Rule note to Babe Ruth Rule 4.10(e) applies.

4. The official scorekeeper will record the start time in the scorebook. The visiting team is responsible for keeping score. The start time for the first game of a succession is the scheduled start time.

5. The maximum amount of time for field pregame warm-up is 7 minutes per team. The home team will warm-up last.

6. All rescheduled games must be coordinated through the Division Director. Division Directors are responsible for notifying the umpires when a game is rescheduled.

7. Regulation Cal Ripken/Babe Ruth balls will be used at all times.

8. The home team is identified on the schedule and will occupy the 3rd base dugout.

9. Upon completion of games and practices each manager is responsible for the cleanliness of the dugout, field and grandstand area.

10. Any pitcher withdrawn from the mound and/to lineup, or a pitcher who is withdrawn from the mound and stays in the game at another position, shall not be permitted to pitch again in the same game.

Offensive Rules:

11. Games will be played on fields with 70-foot base paths.

12. The provisions of the Cal Ripken Special Base Running Rules, do not apply. Stealing home on the pitch is not allowed, and will result in the runner being called out. Stealing home is defined as the runner advancing more than halfway down the baseline, in the opinion of the umpire, during the pitch. The runner may advance to home on passed balls and wild pitches. Squeeze plays are permitted, but the batter must make an effort to bunt the ball.

13. An Extra Hitter (EH) must be utilized, resulting in a ten player batting order.

14. Balks will be called. Each pitcher will receive one balk warning per game. The Official Rules of Baseball applies to determine when the ball is dead. There will be no balk warnings in the post-season tournament.

15. The "third strike not caught" provisions of 6.09(b) of the Official Rules of Baseball as adopted by Babe Ruth League, Inc. shall apply.

16. Violent throwing of equipment is not allowed. The first offense will warrant a warning from the Umpire. A second offense will result in ejection.

17. A batter who throws their bat after swinging will be warned the first time and out the second.

18. A runner who slides headfirst while advancing to a base will be called out.

19. On-deck batters are allowed, but they must be located behind the batter at the plate and in the chalked "on-deck" circle. On-deck batters must not be allowed near the dugout opening, or within 10 feet of another player. On-deck batters must wear a batting helmet. Having an "on-deck" batter is a privilege this is a safety rule. A team that violates these safety rules will be suspended from using "on-deck" batters in their present and next game.

Defensive Rules:

20. A standard defensive alignment will be utilized.

21. Starters must play at least 6 total outs and bat at least once during the game. All substitute players must enter the game by the third inning and play at least 6 consecutive outs in the field and bat once before they can be removed from the game. If a player does not meet the minimum play requirement in any game, for any reason, he/she shall start the next game and fulfill the minimum play requirement from the previous game and the current game prior to sitting out 1 inning.

22. The infield fly rule is in effect.

23. All catchers will wear a face protector, protective cup, full catcher's gear and use a catcher's mitt. Left-handed catcher's mitts are available from the Equipment Director.

24. For Major Red Division only, a pitcher must be removed upon the earlier of (i) pitching two (2) innings (i.e. six consecutive outs) or (ii) reaching their Daily Pitch Count Limit, whichever comes first.

JTAA PITCH COUNT RULE

These rules are intended to modify and, if inconsistent with Babe Ruth Baseball Rules or JTAA's Supplemental Rules, are intended to supersede those rules. *These rules and pitch counts are intended to follow the player, meaning that the player accumulates pitches for all JTAA sanctioned games and these rules require coordination and cooperation between recreational and travel managers and coaches.*

The manager shall remove the pitcher when said pitcher reaches the limit for his/her age group as noted below, but the pitcher may remain in the game at another position.

League Age Daily Pitch Limits:

- 17-18 **105** pitches per day
- 15-16 **91** pitches per day
- 13-14 **76** pitches per day
- 11-12 **68** pitches per day
- 10 and under **52** pitches per day

If a pitcher reaches the pitch count limit for his/her league age while facing a batter, the pitcher may continue to pitch until that batter reaches base or is put out. If the pitcher reaches the pitch count limit imposed on his/her last pitch to a particular batter, the pitcher shall be removed before delivering a pitch to the next batter.

DAYS OF REST

Pitchers league ages 16 and under shall adhere to the following rest requirements:

- If a player pitches 61 or more pitches in a day, three (3) complete calendar days of rest.
- If a player pitches 41 - 60 pitches in a day, two (2) calendar days of rest.
- If a player pitches 21 - 40 pitches in a day, one (1) calendar days of rest.
- If a player pitches 1-20 pitches in a day, no (0) calendar day of rest.

Pitchers league age 17-18 shall adhere to the following rest requirements:

- If a player pitches 76 or more pitches in a day, three (3) calendar days of rest.
- If a player pitches 41 - 75 pitches in a day, two (2) calendar days of rest.
- If a player pitches 26 - 40 pitches in a day, one (1) calendar days of rest.
- If a player pitches 1-25 pitches in a day, no (0) calendar day of rest are required.

Each manager shall be responsible for keeping the opposing pitcher's pitch count using a JTAA sanctioned pitch count recorder. The manager may designate another coach or adult to serve as Pitch Count Recorder ("PCR"). The PCR must provide the current pitch count for any pitcher when requested by an opposing coach or manager or any umpire. However, each manager is responsible for knowing when his/her pitcher must be removed. The PCR shall inform the official scorekeeper of the opposing pitcher's pitch count at the conclusion of each half inning and the scorekeeper shall record that number in the official scorebook. When a pitcher has delivered his/her maximum limit of pitches for the game the PCR shall inform the umpire-in-chief and the manager that the pitcher must be removed.. However, the failure by the PCR recorder to notify the umpire-in-chief, and/or the failure of the umpire-in-chief to notify the manager, does not relieve the manager of his/her responsibility to remove a pitcher when that pitcher is no longer eligible.

A pitcher that violates this section shall be deemed ineligible.

Pitches which result in foul balls or foul tips are counted, the 5-8 warm up pitches per inning are not counted, but have been considered in the days of rest. In event that the pitch count limit is reached during an at bat and the inning is ended by a defensive play that results in same batter becoming lead off in next inning, the pitcher who has reached the maximum pitch count shall be removed as pitcher before the start of the next inning and a new pitcher shall enter the game to pitch to that batter.

NOTES:

1. The withdrawal of an ineligible pitcher after that pitcher is announced or after a warm-up pitch is delivered, but before that player has pitched a ball to a batter, shall not be considered a violation. When a protest situation is imminent, the potential offender should be notified immediately.
2. Pitches delivered in games declared "Regulation Tie Games" or "Suspended Games" shall be charged against pitcher's eligibility.
3. If suspended games resumed on another day, the pitchers of record at the time the game was halted may continue to pitch to the extent of their eligibility for that day, provided said pitcher has observed the required days of rest.

Example 1: A league age 12 pitcher delivers 68 pitches in a game on Monday when the game is suspended. The game resumes on the following Thursday. The pitcher is not eligible to pitch in the resumption of the game because he/she has not observed the required three days of rest.

Example 2: A league age 12 pitcher delivers 68 pitches in a game on Monday when the game is suspended. The game resumes on Saturday. The pitcher is eligible to pitch up to 68 more pitches in the resumption of the game because he/she has observed the required three days of rest.

Example 3: A league age 12 pitcher delivers 68 pitches in a game on Monday when the game is suspended. The game resumes two weeks later. The pitcher is eligible to pitch up to 68 more pitches in the resumption of the game, provided he/she is eligible based on his/her pitching record during the previous four days.

Fall Baseball Amendments

25. A continuous batting order will be utilized.
26. Free substitutions will be allowed.

Spring “B” Division Amendments

25. A continuous batting order will be utilized. The minimum play and entry rules contained herein will remain in place.

Babe Ruth Division Supplemental Rules

General Rules:

- 1) No new inning will start 2 hours after a game has started. All games will drop dead after 2 hour and 15 minutes. A game stopped because of the “drop dead” rule will revert to the last completed inning. If the game is tied when the applicable no new inning time limit is reached or after the completion of a full 7-inning game, then the JTAA Tie-Breaker will be used but play is still subject to the “drop dead” time limit of 2 hours and 15 minutes. If any game that is stopped due to the “drop dead” rule is tied (based on the last completed inning), the game will be recorded as a tie..
2. **JTAA Tiebreaker Rule.** One additional inning will be played. The player who made the last out is placed on second base and the batting order will resume with no outs. This will allow each team three outs with a runner on second to try to win the game, if after this one inning tie breaker, the game remains a tie, it shall be recorded as a tie game.
3. A regulation game is 7 innings, unless it is called by the umpire or is subject to the 10 run rule. If the umpire calls the game, the No Game Rule note to Babe Ruth Rule 4.10(e) applies.
4. When field availability permits, 13-15 year-old Red Division games will be played on intermediate-sized fields with 80-foot base paths and pitching distance of 54’. All other Babe Ruth Divisions will play on a field with 90-foot base paths and pitching distance of 60’6”.
5. The official scorekeeper will record the game start time. The visiting team is responsible for keeping score. The start time for the first game of a succession is the scheduled start time.
6. The maximum amount of time for pregame field warm-up is 7 minutes per team. The home team will warm-up last.
7. Rescheduled games must be coordinated through the Division Director. The Division Director is responsible for notifying the umpires when a game is rescheduled.
8. Regulation Babe Ruth balls will be used at all times.
9. The home team is identified on the schedule and will occupy the 3rd base dugout.
10. All managers and coaches must wear JTAA Baseball designated and supplied jerseys/shirts while inside the fences during their team's game.
11. Any pitcher withdrawn from the mound the lineup, or a pitcher who is withdrawn from the mound and stays in the game at another position, shall not be permitted to pitch again in the same game.
12. Upon completion of games and practices each manager is responsible for the cleanliness of the dugout, field and grandstand area.

Offensive Rules:

13. Leading off is allowed; runners may steal second or third base at any time when the ball is in play. Stealing home on the pitch is not allowed, and will result in the runner being called out. Stealing home is defined as the runner advancing more than halfway down the baseline, in the opinion of the umpire, during the pitch. The runner may advance to home on passed balls and wild pitches. Squeeze plays are permitted, but the batter must make an effort to bunt the ball.
14. Each team must utilize an Extra Hitter (EH) and continuously maintain a 10 player batting order. Players can be inserted into and removed from the batting order subject to the following:
All players not in the starting batting order must be substituted into the batting order in or before the 4th inning. Each player must bat at least once before being removed from the batting order. If this is not followed, an out will be recorded for the player's at bat that was improperly inserted into the batting order. If for any reason a player does not bat at least once during a game, the player must be included in the starting batting order in the next game and must bat at least twice before being removed from the batting order.
15. The "third strike not caught" provisions of the Official Rules of Baseball as adopted by Babe Ruth apply. Batters may run if the third strike is not caught, unless first base is occupied and there are less than two outs. If the runner steals second

on the third strike that is not caught, first base is considered occupied.

16. A batted ball that bounces over or goes under a temporary outfield fence is a ground rule double. A batted ball that goes around a temporary outfield fence is a live ball.

17. Violent throwing of equipment is not allowed. The first offense will warrant a warning from the Umpire. A second offense will result in ejection.

18. On-deck batters are allowed, but they must be located behind the batter and in the chalked on-deck circle. On-deck batters must not be allowed near the dugout opening, or within 10 feet of another player. On-deck batters and any offensive player outside of the dugout must wear a batting helmet.

19. Once the batter enters the batter's box, the batter must keep one foot inside the box unless:

- a. the batter swings at a pitch;
- b. the batter is forced out of the box by a pitch;
- c. the pitcher with the ball leaves the dirt portion of the mound or positions himself on the mound farther than five feet from the rubber;
- d. the catcher leaves his box to give defensive signals or adjust his equipment;
- e. anyone is granted time;
- f. the batter attempts a drag bunt;
- g. the catcher does not catch the pitch;
- h. the catcher or pitcher feints or attempts a play anywhere.

PENALTY: The umpire shall call a strike, and the ball remains alive. (The defense could attempt a pick-off play, for example.)

Defensive Rules:

20. A standard defensive alignment will be utilized.

21. Any player without regard to their inclusion or exclusion from the current batting order can play in the field at any time "free defensive substitution rule" as long as each player plays in the field for a minimum of 6 defensive outs by the completion of the 6th inning. To illustrate, a player could play in the field every inning but only bat once during the game or a player could bat throughout the game and play only 2 innings in the field. If for any reason a player does not meet the minimum defensive play requirement of 6 outs, they will start in the field the very next game and fulfill the remaining minimum play requirement from the previous game as well as the minimum play requirement for the current game before sitting out.

22. The infield fly rule is in effect.

23. All catchers will wear a face protector, protective cup, full catcher's gear and use a catcher's mitt. Left-handed catcher's mitts are available from the Equipment Director.

Fall Baseball Amendments:

24. A continuous batting order will be utilized.

25. Free substitutions will be allowed.